NOTICE OF AWARD

September 16, 2026

MARIO E. LICTAN
Owner/Manager
M.E. Lictan Civil Engineering Construction
Brgy. Bilis, Burgos, La Union
Philippines 2510

SIR:

We are pleased to inform you that the project entitled: **"REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND RECORDS/ARCHIVES OFFICE"**, with Project Reference No. **100204** and Notice Reference Number **53143,** is hereby awarded to your firm, having submitted the Lowest Calculated and Responsive Bid (LCRB) at a Contract Price of **THREE HUNDRED NINETEEN THOUSAND PESOS ONLY (₱319,000.00).**

You are therefore required, within ten (10) calendar days from receipt of this Notice of Award, to formally enter into a Contract with us, and to submit the required Performance Security in the form and amount specified in the Instruction to Bidders. Failure to comply with the above requirements within the prescribed period shall constitute sufficient grounds for the cancellation of this award and the forfeiture of your Bid Security, as provided under the applicable rules and regulations.

Very truly yours,

DELFIN C. COMEDIS JR.
Municipal Mayor

CONFORME:

M.E. LICTAN CIVIL ENGINEERING CONSTRUCTION

Date : 09-17-26

CONTRACT NO. 2026037

CONTRACT FOR THE REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND RECORDS/ARCHIVES OFFICE

This CONTRACT executed on the 28th day of September 2026 by and between:

MUNICIPALITY OF BURGOS, LA UNION, a government agency of the Republic of the Philippines, hereinafter called "the Entity";

-and-

M.E. LICTAN CIVIL ENGINEERING CONSTRUCTION a company duly organized and existing under the laws of the Philippines, with principal office at Barangay Bilis, Burgos, La Union hereinafter called "the Contractor".

WHEREAS, the Entity invited Bids for certain works, particularly ***REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND REOCRDS/ARCHIVES OFFICE;***

WHEREAS, the Contractor submitted a responsive bid and was awarded the contract for the procurement in the total amount of ***THREE HUNDRED NINETEEN THOUSAND PESOS ONLY (₱319,000.00)*** hereinafter referred to as the "Contract Price."

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.

2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009 shall form part and be read and construed as integral parts of this Contract, *viz.*:

   a. Philippine Bidding Documents (PBD);
   - i. Drawings/Plans;
   - ii. Scope of Work;
   - iii. Invitation to Bid;
   - iv. Instructions to Bidders;
   - v. Bid Data Sheet;
   - vi. Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
   - vii. Bill of Quantities;
   - viii. General and Special Conditions of Contract;
   - ix. Supplemental Bid Bulletins, if any; and
   - x. Other contract documents that may be required by existing laws and/or the Entity.

b. Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;

c. Performance Security;

d. Notice of Award of Contract; and the Bidder's Conforme thereto; and

e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBD, such as but not limited to the Notice to Proceed and Warranty Security.

3. In consideration of the Contract Price of ***THREE HUNDRED NINETEEN THOUSAND PESOS ONLY (₱319,000.00)*** or such other sums as may be determined in accordance with the terms of the Contract, the Contractor agrees to deliver and perform the items and related services for the ***REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND REOCRDS/ARCHIVES OFFICE*** described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.

4. The ***MUNICIPALITY OF BURGOS, LA UNION*** agrees to pay the above-mentioned sum to the Contractor in accordance with the schedule and manner provided in the Bidding Documents and its annexes.

5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

For the Procuring Entity

Head of the Procuring Entity or Duly Authorized Representative

DELFIN C. COMEDIS JR.
Municipal Mayor
September 28, 2026

For the Bidder

Duly authorized to sign the Contract for and behalf of *M.E. LICTAN CIVIL ENGINEERING CONSTRUCTION:*

MARIO E. LICTAN
Owner/Manager
September 28, 2026

Signed in the presence of:

FERDINAND G. RAMOS
Witness – Procuring Entity

LEO N. BALCITA
Witness- Contractor

Office: 2nd Floor Conference Room, Municipal Hall, New Poblacion, Burgos, La Union
8:00am–5:00 pm/Monday to Friday
Website: https:burgoslaunion.gov.ph
E-mail: bacsec6lu@gmail.com

ACKNOWLEDGMENT

BEFORE ME, A Notary Public for and in the Naguilian, La Union, City/Province of _____, this _____ day of 28 SEP 2026, 20_____, personally appeared the above-named persons who have satisfactorily proven to me their identity, through their identifying documents written below their names and signatures, that they are the same persons who executed and voluntarily signed the foregoing instrument consisting of 3 pages, including this page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND SEAL this _____ day of 28 SEP 2026.

ATTY. ALGEN SORIANO GOMEZ
Notary Public
NC No. 2076-02-BG, valid until December 31, 2027
Baguilin Rd Cor, Ortiz, Naguilian, La Union 2511
PTR No. 0478930; January 5, 2026; Province of La Union
IBP No. 576586; December 30, 2025
Roll of Attorneys No. 79098; May 14, 2022
MCLE Compliance No. 0025050 valid until 14 April 2028

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NOTICE TO PROCEED

September 29, 2026

MARIO E. LICTAN
Owner
M.E. Lictan Civil Engineering Construction
Brgy. Bilis, Burgos, La Union
Philippines 2510

SIR:

The attached Contract Agreement having been duly approved, notice is hereby given to **M.E. LICTAN CIVIL ENGINEERING CONSTRUCTION** that work may commence on the project entitled **"REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND RECORDS/ARCHIVES OFFICE"**, with Project Reference No. **100204** and Notice Reference No. **53143,** effective upon receipt of this notice.

Upon receipt hereof, you shall be responsible for the implementation of the provisions of the Contract in accordance with the terms and conditions of the Contract Agreement, including the Conditions of Contract, Specifications, and Drawings.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Retain one copy for your records and return the other to the Municipality of Burgos, La Union.

Very truly yours,

DELFIN C. COMEDIS JR.
Municipal Mayor

I acknowledge receipt of this Notice on 09-29-26
Name of Representative of the Bidder: MARIO LICTAN
Authorized Signature: _____

Office: 2nd Floor Conference Room, Municipal Hall, New Poblacion, Burgos, La Union
8:00 am – 5:00 pm/Monday to Friday
Website: https:burgoslaunion.gov.ph
E-mail: bacsecblu@gmail.com