Republic of the Philippines
Province of La Union
MUNICIPALITY OF BURGOS
BIDS AND AWARD COMMITTEE

Invitation to Bid for

REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND RECORDS/ARCHIVES OFFICE

1) The **MUNICIPALITY OF BURGOS, LA UNION**, through the **GENERAL FUND 2026** intends to apply the sum of **THREE HUNDRED TWENTY THOUSAND PESOS ONLY (₱320,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND RECORDS/ARCHIVES OFFICE.** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The **MUNICIPALITY OF BURGOS, LA UNION** now invites bids for the **REPAIR OF SB SESSION HALL FOR SB SECRETARY OFFICE AND RECORDS/ARCHIVES OFFICE.** Completion of the Works is required within **45 calendar days from receipt of the Notice to Proceed**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR, otherwise known as the "New Government Procurement Act (NGPA)".

   Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4) Interested bidders may obtain further information from the **Bids and Awards Committee (BAC)** of the Municipality and inspect the Bidding Documents at the address given below from **Monday to Friday, 8:00 a.m. to 5:00 p.m.** excluding holidays and non-working days.

5) A complete set of Bidding Documents may be acquired by interested bidders on **AUGUST 04, 2026 to AUGUST 12, 2026 before 9:00a.m.** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱500.00.**

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6) The **MUNICIPALITY OF BURGOS, LA UNION** will not hold Pre-Bid Conference for this project.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the address indicated below on or before **AUGUST 12, 2026 at 9:00 a.m.** Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

9) Bid opening shall be on **AUGUST 12, 2026 at 9:00 a.m.** at the **2/F Conference Room, Municipal Building, New Poblacion, Burgos, La Union.** Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) Bidders' Representative should have **Special Power of Attorney (SPA)** duly signed by the owner of the Construction Firm/Company indicating the specific details of representation.

11) The **MUNICIPALITY OF BURGOS, LA UNION** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without thereby incurring any liability to the affected bidder or bidders.

12) For further information, please refer to:

Bids and Awards Committee
Municipality of Burgos, La Union
DELIA P. PANTA
Administrative Aide VI/Head-BAC Secretariat
Email Address: bacsecblu@gmail.com
Contact No. 09289171166

13) You may visit the following websites:

For downloading of Bidding Documents: ***www.burgoslaunion.gov.ph***

You can also come and visit our office personally at this address:

2/F LIGA/BAC Office
Municipality of Burgos
New Poblacion, Burgos,
La Union, 2510

Issued this 4th day of August 2026.

ENGR. FERDINAND G. RAMOS
Mun. Engineer/BAC Chairperson