REQUEST FOR QUOTATION
(NEGOTIATED PROCUREMENT – SAGIP SAKA ACT RA 11321)

Title of Procurement Activity: **Purchase of Perishable Goods for the 16th Cycle of the Supplementary Feeding Program in Burgos, La Union for 170 Day Care Children**
Approved Budget of the Contract (ABC): 442,816.00
Source of Fund: Trust Fund

Sir/Madam:

Please quote your best quotation for the item/s listed herein, subject to the Terms and Conditions provided. Submit your proposal duly signed by you or your duly authorized representative not later than **June 22, 2026**.

Item No.	Qty.	Unit	Description	Unit Price	Total Amount
1	1,066	kg	Rice		
2	329.4	kg	Whole Dressed Chicken		
3	176.6	kg	Pork Kasim (Adobo Cut)		
4	76	kg	Ground Pork (Giniling)		
5	13.7	kg	Beef Lean Meat (for Nilaga)		
6	254.9	kg	Deboned Bangus		
7	28.4	kg	Galunggong (for Sinigang)		
8	3,698	pc	Egg (size Large)		
9	74	kg	Patatas		
10	62.5	kg	Carrots		
11	30.4	kg	Sitaw		
12	78.3	kg	Kalabasa		
13	23	kg	Sayote		
14	30.5	kg	Monggo (Kosapo)		
15	30	bundle	Native Pechay		

Office: 2nd Floor Conference Room, Municipal Hall, New Poblacion, Burgos, La Union
8:00 am – 5:00 pm/Monday to Friday
Website: https:burgoslaunion.gov.ph
E -mail: bacsecblu@gmail.com

Item No.	Qty.	Unit	Description	Unit Price	Total Amount
16	40.5	kg	Camote		
17	15.5	kg	Patola (Bilidan)		
18	9.5	kg	Baguio Beans		
19	6	kg	Gabi		
20	40.5	kg	Talong		
21	46	kg	Puso ng Saging		
22	9.5	kg	Repolyo		
23	37.5	kg	Malagkit Rice		
24	11	pack	Turon Wrapper (100s)		
25	89	kg	Saging na Saba		
26	3.75	kg	Dried Small Fish (Dilis)		
27	21	kg	Red Onion		
28	15	kg	Garlic		
29	8	kg	Uncooked Sago (for Bilo-Bilo)		
				GRAND TOTAL	

TERMS AND CONDITIONS:

1. Delivery Scheme: Delivery shall be made every other month starting June 25, 2026.

2. Quality Standards: All items delivered must be fresh, clean and of good quality, free from pests, decay, contamination, and physical damage.

2. Place of Delivery: Delivery shall be made to the Municipal Hall of Burgos, La Union.

3. Delivery Period: Delivery shall be completed within 110 calendar days from receipt of the Notice to Proceed (NTP) and shall be scheduled on the following dates:

- June 25, 2026
- August 21, 2026
- October 9, 2026

4. Price Validity: The Supplier's quoted price shall remain fixed and valid until completion of the last delivery.

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5. Compliance with Requirements: The Supplier shall strictly comply with the volume requirements and delivery schedules as specified and required by the Agency.

6. Payment Terms: Payment shall be made upon delivery and acceptance of the complete items in accordance with the Agency's requirements for each scheduled delivery.

DOCUMENTARY REQUIREMENTS:

1. Duly accomplished Proposal Form (prescribed template is attached)
2. FFEDIS Certificate of Registration or proof of registration or accreditation in RSBSA or any DA-approved registry or accreditation system; and

ELIGIBILITY CRITERIA:

A. Must be registered in the Farmers and Fisherfolk Enterprise Development Information System (FFEDIS); or, if not registered in the FFEDIS, registered or accredited in any of the following:

- CSO Accreditation (Civil Society Organization)
- RSBSA Registration (Farmers)
- FishR Registration (Fisherfolk)
- NCFRS Registration (Coconut Farmers)
- Any other DA-approved registry/accreditation.

B. Must have the capacity to timely deliver the required quantity and quality

SCHEDULE OF REQUIREMENTS:

PROCUREMENT ACTIVITY	DATE	TIME	VENUE
Availability of Proposal Forms	June 17, 2026 to June 22, 2026 (working days only)	8:00 am to 5:00 pm on June 17, 2026	BAC/LIGA Office, 2/F Municipal Building, Burgos, La Union
Deadline for Submission of Proposals and Eligibility Requirements	June 22, 2026	On or Before 9:00 AM	BAC/LIGA Office, 2/F Municipal Building, Burgos, La Union
Opening of Proposals and Eligibility Requirements	June 22, 2026	On or Before 9:00 AM	2/F Municipal Conference Hall, Burgos, La Union

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Owner/Authorized Representative:

_____
Signature Over Printed Name

Date: _____

[letterhead of FFCEs, if available]

Proposal Form

Date:

Delfin C. Comedis Jr.
Municipal Mayor
Municipal Building, New Poblacion,
Burgos, La Union 2510

Dear Mr. Comedis:

This pertains to the procurement opportunity with project title, **Purchase of Perishable Goods for the 16th Cycle of the Supplementary Feeding Program in Burgos, La Union for 170 Day Care Children** posted on:

☐ Farmers and Fisherfolk Enterprise Development Information System (FFEDIS);
☐ Official Website;
☐ Philippine Government Electronic Procurement System (PhilGEPS);
☐ Social Media: _____
☐ Others: _____

We are pleased to present this proposal to supply agricultural or fishery products for the implementation of **Purchase of Perishable Goods for the 16th Cycle of the Supplementary Feeding Program in Burgos, La Union for 170 Day Care Children**, with a total amount of **[price amount in figures and words].**

A breakdown of the agricultural/fishery products are indicated below:

Particulars	Quantity	Unit of Measure	Unit Price	Total Amount
Rice	1,066	kg		
Whole Dressed Chicken	329.4	kg		
Pork Kasim (Adobo Cut)	176.6	kg		
Ground Pork (Giniling)	76	kg		
Beef Lean Meat (for Nilaga)	13.7	kg		
Deboned Bangus	254.9	kg		
Galunggong (for Sinigang)	28.4	kg		
Egg (size Large)	3,698	pc		
Patatas	74	kg		
Carrots	62.5	kg		
Sitaw	30.4	kg		
Kalabasa	78.3	kg		
Sayote	23	kg		
Monggo (Kosapo)	30.5	kg		
Native Pechay	30	bundle		
Camote	40.5	kg		
Patola (Bilidan)	15.5	kg		
Baguio Beans	9.5	kg		
Gabi	6	kg		
Talong	40.5	kg		
Puso ng Saging	46	kg		
Repolyo	9.5	kg		
Malagkit Rice	37.5	kg		
Turon Wrapper (100s)	11	pack		
Saging na Saba	89	kg		
Dried Small Fish (Dilis)	3.75	kg		
Red Onion	21	kg		
Garlic	15	kg		
Uncooked Sago (for Bilo-Bilo)	8	kg		
			GRAND TOTAL:	

We look forward to the opportunity to work with you and provide high-quality products that meet your standards and needs.

Thank you.

Respectfully yours,

*[Signature**]***

[Name of FFCE]
[Address]
[Contact Number]

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Proposal]

OMNIBUS SWORN STATEMENT

I, _____ of legal age, _____, _____, and
Name of Affiant *Civil Status* *Nationality*

with residence at _____, do hereby depose and state that:
Address of Affiant

1. I am _____ or *authorized representative* of _____,
Name of FFCE *Name of FFCE*

with office address at _____;
Address of FFCE

2. ☐ As the owner and sole proprietor or authorized representative of _____ as
Name of FFCE

supported by the attached duly notarized Special Power of Attorney, I have full power and

authority to do, execute, and perform any and all acts necessary to participate, submit proposals, and to sign and execute the ensuing contract for _____ of the
Project Title
_____;
Name of Procuring Entity

☐ As the authorized representative of the partnership, corporation, or cooperative, duly registered as _____, I am granted full power and authority to do,
Name of FFCE
execute, and perform any and all acts necessary to participate, propose, and to sign and execute the ensuing contract for _____ of the _____,
Project Title *Name of FFCE*
as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable*;*

3. _____ is not "blacklisted" or otherwise prohibited from submitting
Name of FFCE
proposals for the purpose of entering into government contracts by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign governments, or foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. _____ is authorizing the Head of the Procuring Entity (HoPE) or
Name of FFCE
its duly authorized representative(s) to verify all the documents submitted;

6. ☐ ***If sole proprietorship***: The _____ and its spouse are not related
Name of FFCE
by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

☐ ***If Partnership****:* The partnership itself and the partners of _____ are not
Name of FFCE
related by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

☐ ***If Cooperative:*** The cooperative itself and members of the board of directors, general manager, or chief executive officer of _____ are not related by consanguinity
Name of FFCE
or affinity up to the third civil degree to the HoPE (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

☐ ***If Corporation***: The corporation, and officers, directors, controlling stockholders and beneficial owners of _____ are not related by consanguinity or affinity up
Name of FFCE
to the third civil degree to the HoPE, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

8. ***[If Corporation:]*** _____ declares its beneficial ownership consistent
Name of FFCE
with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the Securities and Exchange Commission (SEC) in accordance with its annual reportorial requirements.

9. _____ did not give or pay directly or indirectly, any commission, amount,
Name of FFCE
fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. _____ have the necessary capacity to timely deliver the agricultural
Name of FFCE
and fishery products required under the Procurement Project, in accordance with the specifications, quality standards, and quantities determined by the Procuring Entity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Duly authorized to sign the Proposal for and behalf of:

_____
Name of FFCE

_____
Affiant's Signature over Printed Name
Position/Designation
Date

JURAT

SUBSCRIBED AND SWORN to before me this ____day of *[month] [year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ___day of *[month] [year].*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.