

# PURCHASE REQUEST

Barangay: DALACDAC  
Municipality: Burgos  
Province: La Union

P.R. No.: 2025-GF-01-25A  
Date: 16-Jan-25

## REQUISITION

Item Number	QTY	Unit of Measurement	Item Description	Estimated Unit Cost	Estimated Amount
1	1	UNIT	LAPTOP: INTEL I3, 512GB SSD, 8GB RAM, WINDOWS 11, 14" HD DISPLAY WITH LICENSED OFFICE	32,500.00	65,000.00
2	1	UNIT	PRINTER ALL IN ONE SCAN, COPY, PRINT ECO-TANK FRIENDLY	10,000.00	10,000.00
<b>Total Estimated Amount</b>					<b>75,000.00</b>

**Purpose:**

OFFICE/ICT EQUIPMENT

**Requested by:**

  
**LORETA MAGLAYA**

*Signature over Printed Name*  
Requesting Officer

16-Jan-25  
Date

**Approved:**

  
**ARTURO R. CARIÑO**

*Signature over Printed Name*  
Punong Barangay

16-Jan-25  
Date