



Bids and Awards Committee

NOTICE OF AWARD

July 28, 2023

MANUEL D. SUPAT
Manager/Representative
TSS Corporation
No. 1 Harrison Rd.,
Baguio City

SIR/MADAM:

We are glad to notify you that the **PURCHASE AND DELIVERY OF IT EQUIPMENT FOR PNP FOR THE ISSUANCE OF POLICE CLEARANCE WITHIN THE MUNICIPALITY/MLGOO AND OFFICE OF THE MAYOR** with Solicitation Number **2023-BLU-SP-02** and Reference Number **9958252** is hereby awarded to your firm as the bidder with Single Calculated Responsive Quotation (SCRQ) at a Contract Price equivalent to **TWO HUNDRED THIRTY NINE THOUSAND FIVE HUNDRED NINETY FIVE PESOS ONLY (PHP 239,595.00)**.

You are therefore required, within ten (10) days from receipt of this Notice of Award, to formally enter into a Contract with us, and to submit the Performance Security in the form and the amount stipulated in the Instruction to Bidders. Failure to enter into the said Contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

DELFIN C. COMEDIS JR.
Municipal Mayor

CONFORME:

MANUEL SUPAT JR.

TSS CORPORATION

Date : _____



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CONTRACT AGREEMENT

THIS AGREEMENT made the **1st day of August, 2023** between the **Municipal Government of Burgos, La Union** represented by **DELFIN C. COMEDIS JR.** hereinafter called the "Entity" **TSS CORPORATION** of #1 **HARRISON ROAD, BAGUIO CITY**, (represented by **MANUEL D. SUPAT** hereinafter called the "Supplier".

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PURCHASE AND DELIVERY OF IT EQUIPMENT FOR PNP FOR THE ISSUANCE OF POLICE CLEARANCE WITHIN THE MUNICIPALITY/MLGOO AND OFFICE OF THE MAYOR** with Solicitation Number **2023-BLU-SP-02** and Reference Number **9958252** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **TWO HUNDRED THIRTY NINE THOUSAND FIVE HUNDRED NINETY FIVE PESOS ONLY (PHP 239,595.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**



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3. In consideration for the sum of **TWO HUNDRED THIRTY NINE THOUSAND FIVE HUNDRED NINETY FIVE PESOS ONLY (PHP 239,595.00)** or such other sums as may be ascertained, **TSS CORPORATION** agrees to **deliver IT equipment** in accordance with his/her/its Bid.

4. The **MUNICIPAL GOVERNMENT OF BURGOS, LA UNION** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

DELFIN C. COMEDIS JR.
Municipal Mayor

MANUEL D. SUPAT
Manager/Owner

for:
MUNICIPAL GOVERNMENT OF BURGOS LA UNION

for:
TSS CORPORATION

ACKNOWLEDGEMENT

Republic of the Philippines)
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ACKNOWLEDGMENT

Before me, Notary Public, personally appeared **DELFIN C. COMEDIS JR.** in his official capacity as **Municipal Mayor of Burgos, La Union**, and **MANUEL D. SUPAT** representing **TSS CORPORATION** known to me to be the same persons who executed the foregoing **Contract and Agreement** and they acknowledged to me that the same is either true act and deed in behalf of the **Parties** they represent.

This agreement consist of two (2) pages, including this page on which the **ACKNOWLEDGMENT** is written duly signed by the contracting parties and their witnesses at the upper portion of this page of this document .

IN WITNESS WHEREOF, I have hereunto affixed my signature this _____ day _____, 2023 at _____, Philippines.

Doc. No. 32
Page No. 7
Book No. LVII
Series of 2023

NOTARY PUBLIC
FAUSTINO A. LOLOWAN
Notary Public
Notarial Commission expires on December 31, 2024
Serial No. N.A. 132; NC-22-R; 02 January 2023; Baguio City
PTR No. 5595040; 03 January 2023; Baguio City
IBP Prov. Receipt No. 007198; 04 Sept 2022; Baguio-Benguet Chapter
M.C.L.E. Compliance No. VII-0019206; April 14, 2025; Pasig City
Roll No. 4093; April 10, 1996; ITN: 120499-191
Doc. No. _____; Page No. _____; BK. No. _____; Series of 2023





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NOTICE TO PROCEED

August 4, 2023

MANUEL D. SUPAT

Manager/Representative
TSS Corporation
No. 1 Harrison Rd.,
Baguio City

SIR:

The attached Contract Agreement having been approved, NOTICE is hereby given to **FARMERS ZONE TRADING** that work may commence on the **PURCHASE AND DELIVERY OF IT EQUIPMENT FOR PNP FOR THE ISSUANCE OF POLICE CLEARANCE WITHIN THE MUNICIPALITY/MLGOO AND OFFICE OF THE MAYOR** with Solicitation Number **2023-BLU-SP-02** and Reference Number **9958252** effective on **August 4, 2023**.

Upon receipt of this NOTICE, you are responsible for performing the services under the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in space provided below. Keep one copy and return the other to the Municipality of Burgos, La Union.

Issued pursuant to Sec. 37.5 of Rule X1 of the IRR-A of RA 9184 otherwise known as the Government Procurement Reform Act of 2003.

Before the start of the work, the WORK schedule of the project should be submitted to this Office for approval.

No. of Days to Complete the Project: **15 days**

Very truly yours,

DELFIN C. COMEDIS JR.
Municipal Mayor

I acknowledge receipt of this Notice on _____

Name of Representative of the Bidder: **MANUEL SUPAT JR.**

Authorized Signature: _____