

Summary by Office

Department	Head of Department / Office	Total Cost
Municipal Treasury Office	Terry V. Abellada	376,000.00
Rural Health Unit	Norcelle C. Sambat	4,721,240.81
Municipal Civil Registry	Norma P. Legaspi	63,500.00
Sangguniang Bayan Office	Annie A. Patinglag	290,000.00
Municipal Assessor Office	Melba L. Florida	30,000.00
Municipal Accounting Office	Rico P. Panta	40,000.00
Municipal Budget Office	Marilyn G. Abansi	30,000.00
Municipal Social Welfare and Development Office	Kathleen C. Olivas	95,000.03
Municipal Agricultural Office	Florina P. Delos Reyes	72,998.15
Office of the Municipal Mayor	Delfin C. Comedis Jr.	486,959.54
Municipal Planning and Development Office	Marilyn G. Abansi	104,000.00
LDRRMO (LCE)	Florina P. Delos Reyes	81,091.27
Local Youth Development Office	Beverlyn C. Lubid	89,500.00
Public Employment Service Office	Myrna C. Zarate	94,539.57
HRMO (LCE)	Myrna C. Zarate	12,713.83
Municipal Environment and Natural Resources Office	Lina S. Crispin	30,000.00
Municipal Engineering Office	Ferdinand G. Ramos	159,180.68
Burgos Waterworks	Benny C. Huliganga	70,000.00

Prepared By:


BEVERLYN C. LUBID
 Member, BAC Secretariat

Approved By:


DELFIN C. COMEDIS, JR.
 Local Chief Executive

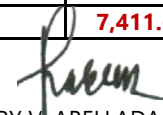


Republic of the Philippines
Province of La Union
B U R G O S

ANNUAL PROCUREMENT PLAN
FY 2023

Plan Control No. 1					Planned Amount 385,000.00			Page 1 of 3 pages					
Department/Office: OFFICE OF THE MUNICIPAL TREASURER					Regular: 382,249.03	Contingency: 1,851.30	Total 385,000.00		Date Submitted				
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
OFFICE SUPPLIES													
1	AIR FRESHENER	81.64	4	Can	326.56	2	163.28		-	2	163.28		-
2	ALCOHOL, Ethyl, 68%-70%, 500ml	47.85	5	Bottle	239.25	5	239.25		-				-
3	ARCH FILE, LONG, Black	130.00	30	Pcs	3,900.00	25	3,250.00		-	5	650.00		-
4	BALLPEN, black, .5 pt	70.00	5	Box	350.00	5	350.00						
5	BALLPEN, black, .7 pt	70.00	4	Box	280.00	4	280.00						
6	BALLPEN, black, 1.0 pt	70.00	1	Box	70.00	1	70.00						
7	BALLPEN, red, 1.0 pt.	70.00	1	Box	70.00	1	70.00		-		-		-
8	BATTERY size AA, Rechargeable	350.00	4	pieces	1,400.00	4	1,400.00		-		-		-
9	BATTERY, dry cell, AA, 1.5 volts, alkaline, packet of 2	20.49	5	Pack	102.45	5	102.45		-		-		-
10	BATTERY, dry cell, AAA, 1.5 volts, alkaline, packet of 2	18.34	5	packet	91.70	5	91.70		-		-		-
11	CALCULATOR, Casio, 7.5"X5.5", 12 Digits, Solar power	800.00	4	unit	3,200.00	4	3,200.00		-				-
12	CITATION TICKETS	200.00	20	Pad	4,000.00	20	4,000.00		-				-
13	CORRECTION TAPE, Disposable, usable length:6m min	11.53	20	Piece	230.60	15	172.95		-	5	57.65		-
14	CUTTER, heavy duty L500	31.72	3	Piece	95.16	3	95.16		-		-		-
15	DATA FILE BOX, made of chipboard, with closed ends	77.20	20	Piece	1,544.00	20	1,544.00		-				-
16	DISINFECTANT SPRAY, Lysol 170ml	250.00	3	Can	750.00	2	500.00		-	1	250.00		-
17	DRINKING WATER, 20 liters/gallon	40.00	80	Gallon	3,200.00	20	800.00	20	800.00	20	800.00	20	800.00
18	ENVELOPE, pay, kraft (4"x7-1/2")	117.50	1	box	117.50	1	117.50		-		-		-
19	EPSON 003 INK REFILL, Black	300.00	10	Set	3,000.00	10	3,000.00		-				-
20	EPSON 664 INK REFILL, Black	335.00	10	Pcs	3,350.00	10	3,350.00		-				-
22	FILE TRAY, 3 Layer, metal	600.00	1	tray	600.00	1	600.00		-		-		-
23	FLASH DRIVE, 64GB	1,000.00	3	Piece	3,000.00	3	3,000.00		-		-		-
24	INSECTICIDE, aerosol type, net content 600ml min	139.36	4	Can	557.44	4	557.44		-		-		-
25	MAGNIFYING GLASS, Handheld, high clarity	500.00	1	Piece	500.00	1	500.00						

Plan Control No. 1					Planned Amount 385,000.00			Page 2 of 3 pages					
Department/Office: OFFICE OF THE MUNICIPAL TREASURER					Regular: 382,249.03	Contingency: 1,851.30	Total 385,000.00	Date Submitted					
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
26	MARKER, FLOURESCENT, 3 Assorted colors	36.66	2	Set	73.32	2	73.32		-		-		-
27	MARKING PEN, permanent, Chizel type,black	11.68	4	Piece	46.72	3	35.04			1	11.68		
28	MARKING PEN, permanent,Chizel type,blue	11.68	4	Piece	46.72	3	35.04		-	1	11.68		-
29	MARKING PEN, whiteboard, Chizel type, red	11.68	4	Piece	46.72	3	35.04		-	1	11.68		-
30	MEALS (During Audit)	5,000.00	3	Lot	15,000.00	1	5,000.00			1	5,000.00	1	5,000.00
31	Microsoft License - Latest (2 or more usage)	6,000.00	1	License	6,000.00	1	6,000.00		-		-		-
32	NOTE PAD, stick on (3"x4")	59.28	4	pad	237.12	4	237.12		-		-		-
33	NOTEBOOK, Stenographer, spiral, 40 leaves	12.04	10	Pcs	120.40	6	72.24	2	24.08	2	24.08		-
34	OFFICE CHAIR WITH HEAD REST	4,500.00	2	Unit	9,000.00	2	9,000.00		-		-		-
35	Other Unforeseen Supplies	1,851.30	1	LS	1,851.30	1	1,851.30		-		-		-
36	PAPER, MULTICOPY, A4, 80gsm, 210mmX297mm	165.65	15	Reams	2,484.75	15	2,484.75		-		-		-
37	PAPER, MULTICOPY, Legal, 80gsm, 216mmX330mm	189.18	15	Reams	2,837.70	15	2,837.70		-		-		-
38	PAPER, Yellow pad	18.26	4	pad	73.04	4	73.04		-		-		-
39	PUSH PIN, Flat head, 50 pcs	35.00	3	Box	105.00	3	105.00						
40	RAGS, all cotton, 32 pcs/kg	53.14	1	Bundle	53.14	1	53.14		-		-		-
41	RECORD BOOK, 300 pages, 175mmX278mm min	62.40	10	Book	624.00	10	624.00		-		-		-
42	RECORD BOOK, 500 pages, 175mmX278mm min	104.00	10	Book	1,040.00	10	1,040.00		-		-		-
43	RULER, plastic, 12"	16.64	5	Piece	83.20	5	83.20		-		-		-
44	THERMAL/STICKER PAPER	250.00	20	Roll	5,000.00	20	5,000.00						
45	SIGNPEN, black (Pilot Juice 1.0)	45.00	10	Piece	450.00	10	450.00		-		-		-
46	STAMP PAD INK, violet, 50ml	28.91	2	bottle	57.82	2	57.82		-		-		-
47	STAMP PAD, felt pad	39.92	5	Piece	199.60	5	199.60		-		-		-
48	STAPLE REMOVER, plier type	27.87	5	Piece	139.35	5	139.35		-		-		-
49	STAPLER, Heavy duty	145.60	3	Piece	436.80	3	436.80		-		-		-
50	SOLDERING IRON (INGCO)	600.00	1	Piece	600.00		600.00		-		-		-
51	TAPE, Masking, width 1", 24mmX50M	61.88	5	Roll	309.40	5	309.40		-		-		-
52	TAPE, packaging, 48mm,	22.36	3	Roll	67.08	3	67.08		-		-		-
53	TAPE, Transparent, width 1", 24mmX50M	11.18	5	Roll	55.90	5	55.90		-		-		-
54	TOILET TISSUE, 2 ply	86.32	15	Pack	1,294.80	10	863.20		-	5	431.60		-
55	UPS	4,500.00	3	unit	13,500.00	3	13,500.00						
56	WASTE BASKET, non-rigid plastic	31.91	6	Piece	191.46	6	191.46						

Plan Control No. 1					Planned Amount 385,000.00			Page 3 of 3 pages					
Department/Office: OFFICE OF THE MUNICIPAL TREASURER					Regular: 382,249.03	Contingency: 1,851.30	Total 385,000.00		Date Submitted				
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
57	WHITEBOARD 2'X3'	1,500.00	1	Piece	1,500.00	1	1,500.00						
58	SOFTBROOMS (tokens for Auditors during audit)	150.00	20	Piece	3,000.00		3,000.00		-				-
59	SPECIALTY PAPER, Pale Cream, 8.5"X13", 250 GSM,100's/pack	250.00	50	Pack	12,500.00		12,500.00						
	SUB-TOTAL				110,000.00		95,964.27	-	770,824.08		7,411.65		5,800.00
ACCOUNTABLE FORMS													
1	ACCOUNTABLE FORM # 51	118.00	200	Pad	23,600.00			200	23,600.00				
2	ACCOUNTABLE FORM # 56	185.00	70	Pad	12,950.00			70	12,950.00				
3	ACCOUNTABLE FORM # 58	130.00	3	Pad	390.00			3	390.00				
4	ACCOUNTABLE FORM # 55E @5.00	105.00	40	Pad	4,200.00			40	4,200.00				
5	BIR FORM 0016 (Community Tax Certificate)	75.00	50	Pad	3,750.00			50	3,750.00		-		-
6	HANDLING FEE FOR ACCOUNTABLE FORMS	4,840.00		LS	5,110.00				5,110.00				
	SUB-TOTAL				50,000.00	-	-		50,000.00	-	-	-	-
SEMI-EXPENDABLE - FURNITURES & FIXTURES													
1	STEEL CABINET WITH SAFETY VAULT (4 Layer)	25,000.00	1	Unit	25,000.00	1	25,000.00						
	SUB-TOTAL				25,000.00		25,000.00	-	-	-	-	-	-
SEMI-EXPENDABLE - MACHINERY & EQUIPMENT													
1	THERMAL LABEL PRINTER (for Inventory tagging)	30,000.00	1	unit	30,000.00	1	30,000.00						
2	WATER DISPENSER, Free Standing, Hot & Cold Water	11,000.00	1	unit	11,000.00	1	11,000.00		-				-
	SUB-TOTAL				41,000.00		41,000.00	-	-	-	-	-	-
IT EQUIPMENT													
1	LAPTOP, i5/i7, 10th Generation with Licensed MS Office (includi	50,000.00	1	unit	50,000.00	1	50,000.00		-				-
	SUB-TOTAL				50,000.00		50,000.00	-	-	-	-	-	-
FURNITURES AND FIXTURES													
1	FABRICATION OF FLOOR TO CEILING CABINET	100,000.00	1	Lot	100,000.00	1	100,000.00						
	SUB-TOTAL				100,000.00		100,000.00	-	-	-	-	-	-
GRAND TOTAL					376,000.00		311,964.27		820,824.08		7,411.65		5,800.00
This is to certify that the above procurement plan is in accordance with the objective of this Office						Prepared by:		 TERRY V. ABELLADA Municipal Treasurer					

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Dental

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 1 of 19 pages							
				Regular:	Contingency:	Total:		Date Submitted:					
				Total Cost	DISTRIBUTION								
					1st QTR		2nd QTR		3rd QTR		4th QTR		
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount						
1	Aspirating Syringe	₱ 350.00	10 pcs.	₱ 3,500.00	5	₱ 1,750.00		₱ -	5	₱ 1,750.00		₱ -	
2	Gloves, examination 100's medium	₱ 680.00	5 boxes	₱ 3,400.00	3	₱ 2,040.00		₱ -	2	₱ 1,360.00		₱ -	
3	Dental Anesthesia (Local Anesthetic	₱ 4,000.00	15 boxes	₱ 60,000.00	10	₱ 40,000.00		₱ -	5	₱ 20,000.00		₱ -	
5	Dental Needle	₱ 500.00	10 boxes	₱ 5,000.00	5	₱ 2,500.00		₱ -	5	₱ 2,500.00		₱ -	
6	Povidone-Iodine 1 % Oral Anti-septic	₱ 250.00	20 bottles	₱ 5,000.00	10	₱ 2,500.00		₱ -	10	₱ 2,500.00		₱ -	
7	Isoprophyl Alcohol 70 %	₱ 650.00	5 gallons	₱ 3,250.00	3	₱ 1,950.00		₱ -	2	₱ 1,300.00		₱ -	
8	Gauze, Sterile 4x4 2 ply, 100's	₱ 250.00	10 boxes	₱ 2,500.00	5	₱ 1,250.00		₱ -	5	₱ 1,250.00		₱ -	
			Total	₱ 82,650.00		₱ 51,990.00		₱ -		₱ 30,660.00		₱ -	

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


Norcelle A. Collado, MD, DFM
Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/FP

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 2 of 19 pages						
				Regular:	Contingency:	Total:		Date Submitted:				
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	mcg, Ferrous Fumarate 75 mg (Trust Pill)	₱ 57.00	300 boxes	₱ 17,100.00	150	₱ 8,550.00		₱ -	150	₱ 8,550.00		₱ -
2	Isopropyl Alcohol 70% with moisturizer	₱ 150.00	80 bottles	₱ 12,000.00	40	₱ 6,000.00		₱ -	40	₱ 6,000.00		₱ -
3	mcg/150 mcg (Lady Pill)	₱ 55.00	100 box	₱ 5,500.00	50	₱ 2,750.00		₱ -	50	₱ 2,750.00		₱ -
4	Lynestrenol 500 mcg	₱ 180.00	150 boxes	₱ 27,000.00	100	₱ 18,000.00		₱ -	50	₱ 9,000.00		₱ -
5	Disposable Syringe with Needle 3 ml	₱ 250.00	39 boxes	₱ 9,750.00	20	₱ 5,000.00		₱ -	19	₱ 4,750.00		₱ -
6	DMPA Lyndavel 25's	₱ 3,600.00	10 boxes	₱ 36,000.00	10	₱ 36,000.00						
7	Condom 3's	₱ 50.00	100 box	₱ 5,000.00	50	₱ 2,500.00		₱ -	50	₱ 2,500.00		₱ -
8	Cotton Balls (Sterile) 300 pc/pack	₱ 250.00	150 packs	₱ 37,500.00	100	₱ 25,000.00			50	₱ 12,500.00		
			Total	₱ 149,850.00		₱ 103,800.00		₱ -		₱ 46,050.00		₱ -

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:

ncollado

Norcelle A. Collado, MD, DFM

Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Lab

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 3-4 of 19 pages						
				Regular: Contingency:		Total:		Date Submitted:				
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	Anti Sera - Anti A	₱ 1,000.00	2 bottle	₱ 2,000.00	2	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
2	Anti Sera - Anti B	₱ 1,000.00	2 bottle	₱ 2,000.00	2	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
3	Anti Sera - Anti Rho (D)	₱ 1,000.00	2 bottle	₱ 2,000.00	2	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
4	Blood Lancet 200's	₱ 1,000.00	5 boxes	₱ 5,000.00	5	₱ 5,000.00	0	₱ -	0	₱ -	0	₱ -
5	Cover Slips (Deckglaser)	₱ 250.00	2 boxes	₱ 500.00	2	₱ 500.00	0	₱ -	0	₱ -	0	₱ -
6	Giemsa Stain	₱ 2,500.00	1set	₱ 2,500.00	1	₱ 2,500.00	0	₱ -	0	₱ -	0	₱ -
7	Gloves, examination (nitrile) medium	₱ 680.00	20 boxes	₱ 13,600.00	20	₱ 13,600.00	0	₱ -	0	₱ -	0	₱ -
8	Glass Slides 100's	₱ 500.00	50 boxes	₱ 25,000.00	50	₱ 25,000.00	0	₱ -	0	₱ -	0	₱ -
9	Glucometer with strips	₱ 6,000.00	2 units	₱ 12,000.00	2	₱ 12,000.00	0	₱ -	0	₱ -	0	₱ -
10	Glucometer strips (GlucOdr)	₱ 1,000.00	40 bottles	₱ 40,000.00	40	₱ 40,000.00	0	₱ -	0	₱ -	0	₱ -
11	HemaQuick Stain (Medic Diagnostic)	₱ 2,700.00	1 set	₱ 2,700.00	1	₱ 2,700.00	0	₱ -	0	₱ -	0	₱ -
12	Hepa B Test HBsAg (SD Bioline) 30's	₱ 1,650.00	5 box	₱ 8,250.00	5	₱ 8,250.00	0	₱ -	0	₱ -	0	₱ -
13	Lancing Device	₱ 100.00	10 pcs	₱ 1,000.00	10	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -
14	Lugol's Iodine Solution (Medic Diagnostic)	₱ 1,000.00	1 bottle	₱ 1,000.00	1	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -
15	Methanol 500 ml	₱ 1,200.00	4 bottles	₱ 4,800.00	4	₱ 4,800.00	0	₱ -	0	₱ -	0	₱ -
16	NRIS Capillary Tubes 10's	₱ 1,000.00	3 boxes	₱ 3,000.00	3	₱ 3,000.00	0	₱ -	0	₱ -	0	₱ -
17	SD Urocolor 10S 100's	₱ 1,400.00	10 boxes	₱ 14,000.00	10	₱ 14,000.00	0	₱ -	0	₱ -	0	₱ -

18	Specimen bottle, sterile 60 ml (stool)	₱ 1,100.00	2 packs	₱ 2,200.00	2	₱ 2,200.00	0	₱ -	0	₱ -	0	₱ -
19	Specimen bottle, sterile 60 ml (urine)	₱ 1,100.00	2 packs	₱ 2,200.00	2	₱ 2,200.00	0	₱ -	0	₱ -	0	₱ -
20	Syphilis 3.0 (SD Bioline) 30's	₱ 3,450.00	5 box	₱ 17,250.00	5	₱ 17,250.00	0	₱ -	0	₱ -	0	₱ -
21	Urine Collector pedia	₱ 1,000.00	2 box	₱ 2,000.00	2	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
22	Vacutainer Tubes (Plain) 5 ml	₱ 1,500.00	5 pack	₱ 7,500.00	5	₱ 7,500.00	0	₱ -	0	₱ -	0	₱ -
23	Wax Plates 10's	₱ 190.00	10 boxes	₱ 1,900.00	10	₱ 1,900.00	0	₱ -	0	₱ -	0	₱ -
24	WBC Diluting Fluid	₱ 1,200.00	5 bottles	₱ 6,000.00	5	₱ 6,000.00	0	₱ -	0	₱ -	0	₱ -
25	WBC Pipette	₱ 1,300.00	2 boxes	₱ 2,600.00	2	₱ 2,600.00	0	₱ -	0	₱ -	0	₱ -
				₱ 181,000.00		₱ 181,000.00						

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by: *ncollado*
Norcelle A. Collado, MD, DFM
Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Office Supplies

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 5-6 of 19 pages							
				Regular:	Contingency:	Total:		Date Submitted:					
				Total Cost	DISTRIBUTION								
					1st QTR		2nd QTR		3rd QTR		4th QTR		
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount						
1	Adapter	₱ 35.00	5 pcs	₱ 175.00	5	₱ 175.00	0	₱ -	0	₱ -	0	₱ -	
3	Ballpoint Pen, Black	₱ 20.00	50 pcs	₱ 1,000.00	50	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -	
4	Ballpoint Pen, Red	₱ 20.00	50 pcs	₱ 1,000.00	50	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -	
5	Battery AA, Alkaline 2's pocket	₱ 40.00	60 pockets	₱ 2,400.00	60	₱ 2,400.00	0	₱ -	0	₱ -	0	₱ -	
6	Battery AAA, Alkaline 2's pocket	₱ 25.00	60 pockets	₱ 1,500.00	60	₱ 1,500.00	0	₱ -	0	₱ -	0	₱ -	
7	Chlorine granules 40 kg/pail	₱ 6,500.00	2 pails	₱ 13,000.00	2	₱ 13,000.00	0	₱ -	0	₱ -	0	₱ -	
8	Coconut Midrib	₱ 30.00	5 pcs	₱ 150.00	5	₱ 150.00	0	₱ -	0	₱ -	0	₱ -	
9	Continous Ink for EPSON L360/120 664	₱ 600.00	3 set	₱ 1,800.00	3	₱ 1,800.00	0	₱ -	0	₱ -	0	₱ -	
10	Continous Ink Epson 664 (Black)	₱ 260.00	20 bottles	₱ 5,200.00	20	₱ 5,200.00	0	₱ -	0	₱ -	0	₱ -	
11	Correctional Tape	₱ 40.00	54 pcs	₱ 2,160.00	54	₱ 2,160.00	0	₱ -	0	₱ -	0	₱ -	
12	Heavy Duty Extension Cord	₱ 400.00	2 units	₱ 800.00	2	₱ 800.00	0	₱ -	0	₱ -	0	₱ -	
13	Envelope, Brown Long 100's	₱ 500.00	8 reams	₱ 4,000.00	8	₱ 4,000.00	0	₱ -	0	₱ -	0	₱ -	
14	Fastener	₱ 50.00	10 boxes	₱ 500.00	10	₱ 500.00	0	₱ -	0	₱ -	0	₱ -	
15	Folder, Legal Size, 100's	₱ 800.00	3 reams	₱ 2,400.00	3	₱ 2,400.00	0	₱ -	0	₱ -	0	₱ -	
16	Gestetner MP2014d Ink	₱ 3,200.00	3 cannister	₱ 9,600.00	3	₱ 9,600.00	0	₱ -	0	₱ -	0	₱ -	
17	Marking Pen, Permanent, Black	₱ 20.00	24 pcs	₱ 480.00	24	₱ 480.00	0	₱ -	0	₱ -	0	₱ -	
18	Marking Pen, Permanent , Red	₱ 20.00	24 pcs	₱ 480.00	24	₱ 480.00	0	₱ -	0	₱ -	0	₱ -	
19	Paper Bond, Premium Grade, 8.5 x 13	₱ 150.00	39 reams	₱ 5,850.00	39	₱ 5,850.00	0	₱ -	0	₱ -	0	₱ -	

20	Paper Bond, Premium Grade, A4	₱ 130.00	39 reams	₱ 5,070.00	39	₱ 5,070.00	0	₱ -	0	₱ -	0	₱ -
21	Paper Clip	₱ 50.00	10 boxes	₱ 500.00	10	₱ 500.00	0	₱ -	0	₱ -	0	₱ -
22	Paper Ruled Pad 216 mm x 330 mm	₱ 30.00	20 pads	₱ 600.00	20	₱ 600.00	0	₱ -	0	₱ -	0	₱ -
23	Paper Cutter, metal base	₱ 2,000.00	1 unit	₱ 2,000.00	1	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
24	Pencil, Lead, with Eraser 12's	₱ 100.00	3 dozen	₱ 300.00	3	₱ 300.00	0	₱ -	0	₱ -	0	₱ -
27	Record Book (150 leaves)	₱ 150.00	12 pcs	₱ 1,800.00	12	₱ 1,800.00	0	₱ -	0	₱ -	0	₱ -
28	Stapler	₱ 500.00	4 pcs	₱ 2,000.00	4	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
29	Staple Wire No. 35	₱ 35.00	40 boxes	₱ 1,400.00	40	₱ 1,400.00	0	₱ -	0	₱ -	0	₱ -
30	height, heavy-duty	₱ 5,000.00	2 unit	₱ 10,000.00	2	₱ 10,000.00	0	₱ -	0	₱ -	0	₱ -
31	Tape Masking 1"24 mm	₱ 50.00	20 pcs	₱ 1,000.00	20	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -
32	Tape Transparent 1"24 mm	₱ 50.00	20 pcs	₱ 1,000.00	20	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -
33	Tissue Paper	₱ 100.00	13 bags	₱ 1,300.00	13	₱ 1,300.00	0	₱ -	0	₱ -	0	₱ -
34	Trash Bag, size XL (30" x 37"), yellow 10/roll	₱ 50.00	100 rolls	₱ 5,000.00	100	₱ 5,000.00	0	₱ -	0	₱ -	0	₱ -
35	Trash Bag, size XL (30" x 37"), black 10/roll	₱ 50.00	100 rolls	₱ 5,000.00	100	₱ 5,000.00	0	₱ -	0		0	
36	Trash Bin color coded small	₱ 1,500.00	3 sets	₱ 4,500.00	3	₱ 4,500.00	0	₱ -	0	₱ -	0	₱ -
37	Trash Bid color coded medium	₱ 3,000.00	2 sets	₱ 6,000.00	2	₱ 6,000.00	0		0		0	
				Total		₱ 99,965.00		₱ -		₱ -		₱ -

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:

ncollado
Norcelle A. Collado, MD, DFM
Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/MNCHN

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 7-9 of 19 pages						
				Regular:	Contingency:	Total:		Date Submitted:				
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	Albendazole 400 mg chewable tablet	₱ 500.00	20 bottles	₱ 10,000.00	20	₱ 10,000.00	0	₱ -		₱ -	0	₱ -
2	Ascorbic Acid 500 mg tablet 100's	₱ 400.00	100 boxes	₱ 40,000.00	50	₱ 20,000.00	0		50	₱ 20,000.00	0	
3	Ascorbic Acid 100 mg/ml	₱ 55.00	288 bottles	₱ 15,840.00	144	₱ 7,920.00	0	₱ -	144	₱ 7,920.00	0	₱ -
4	Ascorbic Acid 100 mg/5 ml 60 ml	₱ 65.00	432 bottles	₱ 28,080.00	288	₱ 18,720.00	0	₱ -	144	₱ 9,360.00	0	₱ -
5	Atropine 1 mg/ml, 1 ml x 10 ampules	₱ 370.00	1 box	₱ 370.00	1	₱ 370.00	0	₱ -	0	₱ -	0	₱ -
6	suspension	₱ 395.00	36 bottles	₱ 14,220.00	36	₱ 14,220.00	0	₱ -	0	₱ -	0	₱ -
7	Injection ampule	₱ 164.00	5 ampules	₱ 820.00	3	₱ 492.00	0	₱ -	2	₱ 328.00	0	₱ -
8	Calcium + Vitamin D tablet 100's	₱ 620.00	80 boxes	₱ 49,600.00	40	₱ 24,800.00	0	₱ -	40	₱ 24,800.00	0	₱ -
9	Cetirizine 10 mg tab 100's	₱ 1,000.00	38 boxes	₱ 38,000.00	20	₱ 20,000.00	0	₱ -	18	₱ 18,000.00	0	₱ -
10	Cetirizine 5 mg/5 ml, 60 ml	₱ 100.00	288 bottles	₱ 28,800.00	144	₱ 14,400.00	0	₱ -	144	₱ 14,400.00	0	₱ -
11	Cetirizine 2.5 mg/ml, 10 ml	₱ 110.00	144 bottles	₱ 15,840.00	144	₱ 15,840.00	0	₱ -	0	₱ -	0	₱ -
12	Co-amoxiclav 625 mg tablet 20's	₱ 400.00	90 boxes	₱ 36,000.00	50	₱ 20,000.00	0	₱ -	40	₱ 16,000.00	0	₱ -
13	Dexamethasone 4 mg/mL, 1 ml x 10 ampules	₱ 1,500.00	5 boxes	₱ 7,500.00	5	₱ 7,500.00	0	₱ -	0	₱ -	0	₱ -
14	Dexamethasone 2 mg/mL, 1 ml x 10 ampules	₱ 1,500.00	5 boxes	₱ 7,500.00	5	₱ 7,500.00	0	₱ -	0	₱ -	0	₱ -
15	Diazepam 5 mg/mL ampule x 10 ampules	₱ 537.00	1 box	₱ 537.00	1	₱ 537.00	0	₱ -	0	₱ -	0	₱ -
16	Diphenhydramine 50 mg/ml	₱ 79.20	10 ampule	₱ 792.00	10	₱ 792.00	0	₱ -	0	₱ -	0	₱ -
17	Epinephrine 1 mg/mL, 1 mL x 10 ampules	₱ 660.00	1 box	₱ 660.00	1	₱ 660.00	0	₱ -	0	₱ -	0	₱ -
18	Erythromycin Ophthalmic Ointment .5 %	₱ 150.00	8 tubes	₱ 1,200.00	4	₱ 600.00	0	₱ -	4	₱ 600.00	0	₱ -

19	capsules, 100's	₱ 340.00	20 box	₱ 6,800.00	10	₱ 3,400.00	0	₱ -	10	₱ 3,400.00	0	₱ -
20	Ferrous Sulfate 125 mg/ ml 15 ml	₱ 24.00	72 bottles	₱ 1,728.00	72	₱ 1,728.00	0	₱ -	0	₱ -	0	₱ -
21	Ferrous Sulfate 150 mg/5 ml 60 ml	₱ 25.00	72 bottles	₱ 1,800.00	72	₱ 1,800.00	0	₱ -	0	₱ -	0	₱ -
22	Folic Acid 5 mg tablet, 100's	₱ 268.00	30 boxes	₱ 8,040.00	20	₱ 5,360.00	0	₱ -	10	₱ 2,680.00	0	₱ -
23	Hydrocortisone 125 mg/1, 2 mL vial	₱ 370.00	10 vials	₱ 3,700.00	5	₱ 1,850.00	0	₱ -	5	₱ 1,850.00	0	₱ -
24	pratropium + Salbutamol 500 mcg + 2.5 m	₱ 930.00	10 boxes	₱ 9,300.00	5	₱ 4,650.00	0	₱ -	5	₱ 4,650.00	0	₱ -
25	IV Fluid D5LRS	₱ 150.00	10 bottles	₱ 1,500.00	5	₱ 750.00	0	₱ -	5	₱ 750.00	0	₱ -
26	IV Fluid D5IMB 500 ml	₱ 150.00	10 bottles	₱ 1,500.00	5	₱ 750.00	0	₱ -	5	₱ 750.00	0	₱ -
27	IV Fluid 0.9 % Sodium Chloride 1 L	₱ 150.00	10 bottles	₱ 1,500.00	5	₱ 750.00	0	₱ -	5	₱ 750.00	0	₱ -
28	IV Fluid Lactated Ringers Solution	₱ 150.00	10 bottles	₱ 1,500.00	5	₱ 750.00	0	₱ -	5	₱ 750.00	0	₱ -
29	Ketorolac 30 mg/ml, 1 ampule	₱ 200.00	5 ampule	₱ 1,000.00	5	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -
30	Lagundi 300 mg/ 5 ml 60 ml	₱ 77.00	432 bottles	₱ 33,264.00	288	₱ 22,176.00	0	₱ -	144	₱ 11,088.00	0	₱ -
31	Lagundi 300 mg tab 100's	₱ 250.00	100 boxes	₱ 25,000.00	50	₱ 12,500.00	0	₱ -	50	₱ 12,500.00	0	₱ -
32	Loratidine 10 mg tablet 100's	₱ 900.00	30 boxes	₱ 27,000.00	15	₱ 13,500.00	0	₱ -	15	₱ 13,500.00	0	₱ -
33	Magnesium Sulfate 250 mg/mL, 20 mL vial	₱ 56.00	5 vials	₱ 280.00	5	₱ 280.00	0	₱ -	0	₱ -	0	₱ -
34	Mefenamic Acid 500 mg capsule 100's	₱ 500.00	60 boxes	₱ 30,000.00	30	₱ 15,000.00	0	₱ -	30	₱ 15,000.00	0	₱ -
35	Mefenamic Acid 50 mg/5 ml 60 ml	₱ 80.00	288 bottles	₱ 23,040.00	144	₱ 11,520.00	0	₱ -	144	₱ 11,520.00	0	₱ -
36	Methyldopa 250 mg tablet 100's	₱ 1,000.00	5 boxes	₱ 5,000.00	5	₱ 5,000.00	0	₱ -	0	₱ -	0	₱ -
37	Metoclopramide Hcl 10 mg tab 100's	₱ 300.00	10 boxes	₱ 3,000.00	5	₱ 1,500.00	0	₱ -	5	₱ 1,500.00	0	₱ -
38	Metoclopramide Hcl 5 mg/5 ml 60 ml	₱ 55.00	36 bottles	₱ 1,980.00	36	₱ 1,980.00	0	₱ -	0	₱ -	0	₱ -
39	Montelukast 5 mg tablet	₱ 1,200.00	10 boxes	₱ 12,000.00	5	₱ 6,000.00	0	₱ -	5	₱ 6,000.00	0	₱ -
40	Montelukast 10 mg tablet	₱ 728.00	7 boxes	₱ 5,096.00	7	₱ 5,096.00	0	₱ -	0	₱ -	0	₱ -
41	Multivitamins for Adults, capsule 100's	₱ 400.00	100 boxes	₱ 40,000.00	50	₱ 20,000.00	0	₱ -	50	₱ 20,000.00	0	₱ -
42	Multivitamins per 5 ml 120 ml	₱ 65.00	288 bottles	₱ 18,720.00	144	₱ 9,360.00	0	₱ -	144	₱ 9,360.00	0	₱ -
43	Metoclopramide Hcl 10 mg/2 mL	₱ 36.00	10 ampules	₱ 360.00	10	₱ 360.00	0	₱ -	0	₱ -	0	₱ -
44	Nifedipine 10 mg soft gel capsule 100's	₱ 490.00	2 box	₱ 980.00	2	₱ 980.00	0	₱ -	0	₱ -	0	₱ -
45	Oresol Sachet 5.125 g/25's	₱ 700.00	25 boxes	₱ 17,500.00	15	₱ 10,500.00	0	₱ -	10	₱ 7,000.00	0	₱ -
46	Oxytocin 10 IU/mL, 1 mL Ampule, 10's	₱ 770.00	1 box	₱ 770.00	1	₱ 770.00	0	₱ -	0	₱ -	0	₱ -
47	Phytomenadione 10 mg /mL ampules, 10's	₱ 500.00	1 box	₱ 500.00	1	₱ 500.00	0	₱ -	0	₱ -	0	₱ -
48	Paracetamol 100 mg/ml 15 ml	₱ 60.00	432 bottles	₱ 25,920.00	288	₱ 17,280.00	0	₱ -	144	₱ 8,640.00	0	₱ -
49	Paracetamol 250 mg/5 ml 60 ml	₱ 70.00	432 bottles	₱ 30,240.00	288	₱ 20,160.00	0	₱ -	144	₱ 10,080.00	0	₱ -
50	Paracetamol 500 mg tab 100's	₱ 250.00	100 boxes	₱ 25,000.00	50	₱ 12,500.00	0	₱ -	50	₱ 12,500.00	0	₱ -
51	Paracetamol 10 mg/mL, 50 mL	₱ 388.00	3 vial	₱ 1,164.00	3	₱ 1,164.00	0	₱ -	0	₱ -	0	₱ -
52	Salbutamol 2.5 mg/2.5 ml nebul 30's	₱ 360.00	50 boxes	₱ 18,000.00	25	₱ 9,000.00	0	₱ -	25	₱ 9,000.00	0	₱ -

53	Salbutamol 2 mg/ 5ml 60 ml	₱ 55.00	144 bottles	₱ 7,920.00	144	₱ 7,920.00	0	₱ -	0	₱ -	0	₱ -
54	Salbutamol 2 mg tab 100's	₱ 275.00	10 boxes	₱ 2,750.00	5	₱ 1,375.00	0	₱ -	5	₱ 1,375.00	0	₱ -
55	Tranexamic Acid 100 mg/ml, 5 ml	₱ 950.00	5 ampule	₱ 4,750.00	5	₱ 4,750.00	0	₱ -	0	₱ -	0	₱ -
56	Vitamin B1 B6 B12 100 mg + 5 mg+ 50 mcg tablet 100's	₱ 1,475.00	20 boxes	₱ 29,500.00	10	₱ 14,750.00	0	₱ -	10	₱ 14,750.00	0	₱ -
57	Zinc Sulfate 55 mg/ 5 ml 60 ml	₱ 95.00	144 bottles	₱ 13,680.00	144	₱ 13,680.00	0	₱ -	0	₱ -	0	₱ -
58	Zinc Sulfate 27.5 mg/ml	₱ 85.00	144 bottles	₱ 12,240.00	144	₱ 12,240.00	0	₱ -	0	₱ -	0	₱ -
				₱ 749,781.00		₱ 458,980.00		₱ -		₱ 290,801.00		₱ -

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by: *ncollado*
Norcelle A. Collado, MD, DFM
Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 10-11 of 19 pages						
				Regular:	Contingency:	Total:	Date Submitted:					
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	Aluminum Hydroxide Magnesium	₱ 300.00	24 boxes	₱ 7,200.00	12	₱ 3,600.00	0	₱ -	12	₱ 3,600.00	0	
2	Amlodipine 5 mg tablet 100's	₱ 500.00	100 boxes	₱ 50,000.00	50	₱ 25,000.00	0	₱ -	50	₱ 25,000.00	0	₱ -
3	Amlodipine 10 mg tablet 100's	₱ 820.00	100 boxes	₱ 82,000.00	50	₱ 41,000.00	0	₱ -	50	₱ 41,000.00	0	₱ -
4	Ambroxol Drops 6 mg/ml, 15 ml	₱ 150.00	144 bottles	₱ 21,600.00	144	₱ 21,600.00	0	₱ -		₱ -	0	₱ -
5	Aspirin 80 mg tablet 100's	₱ 350.00	50 boxes	₱ 17,500.00	25	₱ 8,750.00	0	₱ -	25	₱ 8,750.00	0	₱ -
6	Anti-Tetanus (ATS) 1500 IU/ml, 1 ml	₱ 74.18	10 ampules	₱ 741.80	10	₱ 741.80	0	₱ -		₱ -	0	₱ -
7	Atorvastatin 20 mg tablet 100's	₱ 1,820.00	70 boxes	₱ 127,400.00	40	₱ 72,800.00	0	₱ -	30	₱ 54,600.00	0	₱ -
8	Atorvastatin 40 mg tablet 100's	₱ 2,200.00	100 boxes	₱ 220,000.00	50	₱ 110,000.00	0	₱ -	50	₱ 110,000.00	0	₱ -
9	Betahistine 16 mg tablet, 100's	₱ 1,200.00	30 boxes	₱ 36,000.00	20	₱ 24,000.00	0		10	₱ 12,000.00	0	
10	Bisoprolol 5 mg tablet 30's	₱ 1,800.00	20 boxes	₱ 36,000.00	10	₱ 18,000.00	0	₱ -	10	₱ 18,000.00	0	₱ -
11	Carbocisteine Drops, 15 ml	₱ 150.00	144 bottles	₱ 21,600.00	144	₱ 21,600.00	0	₱ -		₱ -	0	₱ -
12	Cefuroxime Axetil 250 mg/5 ml 120 ml	₱ 350.00	288 bottles	₱ 100,800.00	144	₱ 50,400.00	0	₱ -	144	₱ 50,400.00	0	₱ -
13	Celecoxib 200 mg 100's caps	₱ 600.00	80 boxes	₱ 48,000.00	50	₱ 30,000.00	0	₱ -	30	₱ 18,000.00	0	₱ -
14	Cinnarizine 75 mg tab 100's	₱ 200.00	60 boxes	₱ 12,000.00	30	₱ 6,000.00	0	₱ -	30	₱ 6,000.00	0	₱ -
15	Clindamycin 300 mg 100's caps	₱ 900.00	15 boxes	₱ 13,500.00	10	₱ 9,000.00	0	₱ -	5	₱ 4,500.00	0	₱ -
16	Clopidogrel 75 mg 30's	₱ 1,000.00	100 boxes	₱ 100,000.00	50	₱ 50,000.00	0	₱ -	50	₱ 50,000.00	0	₱ -
17	Clonidine Hcl 75 mcg	₱ 2,000.00	30 boxes	₱ 60,000.00	20	₱ 40,000.00	0	₱ -	10	₱ 20,000.00	0	₱ -
18	Cloxacillin Sodium 250 mg/5 ml	₱ 66.00	288 bottles	₱ 19,008.00	144	₱ 9,504.00	0	₱ -	144	₱ 9,504.00	0	₱ -
19	Cloxacillin Sodium 500 mg 100 caps	₱ 400.00	100 boxes	₱ 40,000.00	50	₱ 20,000.00	0	₱ -	50	₱ 20,000.00	0	₱ -
20	Diclofenac Sodium 50 mg tab 100's	₱ 100.00	30 boxes	₱ 3,000.00	20	₱ 2,000.00	0	₱ -	10	₱ 1,000.00	0	₱ -
21	Diphenhydramine Hcl 50 mg cap 100's	₱ 150.00	6 boxes	₱ 900.00	6	₱ 900.00	0	₱ -		₱ -	0	₱ -

22	Doxycycline Hcl 50 mg cap 100	₱ 1,000.00	5 boxes	₱ 5,000.00	5	₱ 5,000.00	0	₱ -		₱ -	0	₱ -
23	Enalapril 10 mg 100's tablet	₱ 900.00	50 boxes	₱ 45,000.00	25	₱ 22,500.00	0	₱ -	25	₱ 22,500.00	0	₱ -
24	Fenofibrate 200 mg tablet 30's	₱ 880.00	10 boxes	₱ 8,800.00	10	₱ 8,800.00	0	₱ -		₱ -	0	₱ -
25	Furosemide 20 mg tablet 100's	₱ 1,000.00	5 boxes	₱ 5,000.00	5	₱ 5,000.00	0	₱ -		₱ -	0	₱ -
26	Gentamicin Otic Drops	₱ 350.00	4 bottles	₱ 1,400.00	4	₱ 1,400.00	0	₱ -		₱ -	0	₱ -
27	Gliclacide 80 mg tablet 100's	₱ 700.00	78 boxes	₱ 54,600.00	50	₱ 35,000.00	0	₱ -	28	₱ 19,600.00	0	₱ -
28	Hyoscine N-butylbromide 10 mg tab 100's	₱ 1,000.00	40 boxes	₱ 40,000.00	20	₱ 20,000.00	0	₱ -	20	₱ 20,000.00	0	₱ -
29	Hyoscine 10 mg/ml x 10 ampules	₱ 630.00	1 box	₱ 630.00	1	₱ 630.00	0	₱ -		₱ -	0	₱ -
30	Ibuprofen 400 mg tab 100's	₱ 120.00	5 boxes	₱ 600.00	5	₱ 600.00	0	₱ -		₱ -	0	₱ -
31	Isosorbide mononitrate 30 mg tablet 30's	₱ 1,110.00	10 boxes	₱ 11,100.00	5	₱ 5,550.00	0	₱ -	5	₱ 5,550.00	0	₱ -
32	Ketoconazole Ointment 2%, 15g, cream tube	₱ 150.00	50 tubes	₱ 7,500.00	25	₱ 3,750.00	0	₱ -	25	₱ 3,750.00	0	₱ -
33	Losartan 50 mg tablet 100's	₱ 1,000.00	200 boxes	₱ 200,000.00	100	₱ 100,000.00	0	₱ -	100	₱ 100,000.00	0	₱ -
34	Metformin 500 mg tablet 100's	₱ 500.00	100 boxes	₱ 50,000.00	50	₱ 25,000.00	0	₱ -	50	₱ 25,000.00	0	₱ -
35	Metoprolol 50 mg tablet 100's	₱ 300.00	80 boxes	₱ 24,000.00	40	₱ 12,000.00	0	₱ -	40	₱ 12,000.00	0	₱ -
36	Metronidazole 500 mg tab 100's	₱ 300.00	5 boxes	₱ 1,500.00	5	₱ 1,500.00	0	₱ -		₱ -	0	₱ -
37	Mupirocin Cream 2 %, 15 g	₱ 270.00	100 tubes	₱ 27,000.00	50	₱ 13,500.00	0	₱ -	50	₱ 13,500.00	0	₱ -
38	Naproxen 550 mg tab 100's	₱ 500.00	10 boxes	₱ 5,000.00	10	₱ 5,000.00	0	₱ -		₱ -	0	₱ -
39	Omeprazole 20 mg cap 100's	₱ 1,000.00	40 boxes	₱ 40,000.00	20	₱ 20,000.00	0	₱ -	20	₱ 20,000.00	0	₱ -
40	Omeprazole 40 mg cap 100's	₱ 1,100.00	60 boxes	₱ 66,000.00	30	₱ 33,000.00	0	₱ -	30	₱ 33,000.00	0	₱ -
41	Omeprazole 40 mg/10 ml Powder for Inje	₱ 210.00	10 vials	₱ 2,100.00	10	₱ 2,100.00	0	₱ -		₱ -	0	₱ -
42	Prednisone 10 mg tab 100's	₱ 340.00	10 boxes	₱ 3,400.00	10	₱ 3,400.00	0	₱ -		₱ -	0	₱ -
43	Prednisone 20 mg tab 100's	₱ 500.00	10 boxes	₱ 5,000.00	10	₱ 5,000.00	0	₱ -		₱ -	0	₱ -
44	Prednisone 10 mg / 5 ml suspension	₱ 150.00	10 bottles	₱ 1,500.00	10	₱ 1,500.00	0	₱ -		₱ -	0	₱ -
45	Rosuvastatin 10 mg tablet 30's	₱ 1,455.00	97 boxes	₱ 141,135.00	50	₱ 72,750.00	0	₱ -	47	₱ 68,385.00	0	₱ -
46	Silver Sulfadiazine Cream 1 % 15 g	₱ 114.00	50 tubes	₱ 5,700.00	25	₱ 2,850.00	0	₱ -	25	₱ 2,850.00	0	₱ -
47	Simvastatin 20 mg tablet, 100's	₱ 600.00	100 boxes	₱ 60,000.00	50	₱ 30,000.00	0	₱ -	50	₱ 30,000.00	0	₱ -
48	Simvastatin 40 mg tablet, 100's	₱ 800.00	100 boxes	₱ 80,000.00	50	₱ 40,000.00	0	₱ -	50	₱ 40,000.00	0	₱ -
49	Tamsulosin 400 mcg tab 30's	₱ 425.00	10 boxes	₱ 4,250.00	10	₱ 4,250.00	0	₱ -		₱ -	0	₱ -
50	Tetanus Toxoid	₱ 50.00	20 ampule	₱ 1,000.00	10	₱ 500.00	0	₱ -	10	₱ 500.00	0	₱ -
51	Trimetazidine 35 mg tablet 100's	₱ 1,300.00	50 boxes	₱ 65,000.00	25	₱ 32,500.00	0	₱ -	25	₱ 32,500.00	0	₱ -
52	Tobramycin Optic Drops	₱ 500.00	5 pcs	₱ 2,500.00	5	₱ 2,500.00	0	₱ -		₱ -	0	₱ -
53	Tranexamic Acid 500 mg 100's	₱ 960.00	10 boxes	₱ 9,600.00	5	₱ 4,800.00	0	₱ -	5	₱ 4,800.00	0	₱ -
54	Tramadol 50 mg cap 100's	₱ 750.00	10 boxes	₱ 7,500.00	5	₱ 3,750.00	0	₱ -	5	₱ 3,750.00	0	₱ -
				₱ 1,999,064.80		₱ 1,089,025.80		₱ -		₱ 910,039.00		₱ -

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Furnitures & Fixtures

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 12 of 19 pages								
				Regular:	Contingency:	Total:	Date Submitted:							
				Total Cost	DISTRIBUTION									
					1st QTR		2nd QTR		3rd QTR		4th QTR			
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount							
1	Steel cabinet,vertical, 4 layers	₱ 15,000.00	3	₱ 45,000.00	3	₱ 45,000.00		₱ -		₱ -		₱ -		
	Specifications:													
	Vertical Style, 4 Layers/Drawers													
	Fit for legal sized documents													
	Total			₱ 45,000.00		₱ 45,000.00		₱ -		₱ -		₱ -		

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


Norcelle A. Collado, MD, DFM
Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Reproductive Health

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 13 of 19 pages						
				Regular: Contingency:		Total:		Date Submitted:				
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	Amoxicillin 500 mg capsule 100's	₱ 500.00	100 box	₱ 50,000.00	50	₱ 25,000.00	0	₱ -	50	₱ 25,000.00	0	₱ -
2	Amoxicillin Trihydrate 250 mg/5 ml 60 ml	₱ 65.00	432 bottles	₱ 28,080.00	288	₱ 18,720.00	0	₱ -	144	₱ 9,360.00	0	₱ -
3	Amoxicillin Trihydrate 100 mg/ml oral drops	₱ 55.00	432 bottles	₱ 23,760.00	288	₱ 15,840.00	0	₱ -	144	₱ 7,920.00	0	₱ -
4	Azithromycin 500 mg tablet 3's	₱ 300.00	128 boxes	₱ 38,400.00	78	₱ 23,400.00	0	₱ -	50	₱ 15,000.00	0	₱ -
5	Cefalexin 500 mg capsule 100's	₱ 822.00	51 boxes	₱ 41,922.00	26	₱ 21,372.00	0	₱ -	25	₱ 20,550.00	0	₱ -
6	Cefixime 200 mg tablet 30's	₱ 1,000.00	8 boxes	₱ 8,000.00	8	₱ 8,000.00	0	₱ -		₱ -	0	₱ -
7	Cefuroxime Axetil 500 mg tablet 40's	₱ 1,800.00	100 boxes	₱ 180,000.00	50	₱ 90,000.00	0	₱ -	50	₱ 90,000.00	0	₱ -
8	Ciprofloxacin 500 mg tablet 100's	₱ 1,000.00	25 boxes	₱ 25,000.00	15	₱ 15,000.00	0	₱ -	10	₱ 10,000.00	0	₱ -
9	Clarithromycin 500 mg tablet 100's	₱ 450.00	20 boxes	₱ 9,000.00	10	₱ 4,500.00	0	₱ -	10	₱ 4,500.00	0	₱ -
10	Clarithromycin 125 mg/5 ml suspension	₱ 294.00	144 bottles	₱ 42,336.00	144	₱ 42,336.00	0	₱ -		₱ -	0	₱ -
11	Cloxacillin Sodium 250 mg/5 ml	₱ 66.00	288 bottles	₱ 19,008.00	144	₱ 9,504.00	0	₱ -	144	₱ 9,504.00	0	₱ -
12	Clindamycin 75 mg/5 ml 60 ml	₱ 300.00	144 bottles	₱ 43,200.00	144	₱ 43,200.00	0	₱ -		₱ -	0	₱ -
13	Co-amoxiclav 400 mg/57 mg/5 ml 70 ml	₱ 322.00	432 bottles	₱ 139,104.00	288	₱ 92,736.00	0	₱ -	144	₱ 46,368.00	0	₱ -
14	Cotrimoxazole 800 mg/160 mg tablet 100's	₱ 456.00	20 boxes	₱ 9,120.00	10	₱ 4,560.00	0	₱ -	10	₱ 4,560.00	0	₱ -
15	Clindamycin 300 mg tablet 100's	₱ 900.00	15 boxes	₱ 13,500.00	10	₱ 9,000.00	0	₱ -	5	₱ 4,500.00	0	₱ -
16	Doxycycline 100 mg capsule	₱ 1,475.00	20 boxes	₱ 29,500.00	10	₱ 14,750.00	0	₱ -	10	₱ 14,750.00	0	₱ -
				₱ 699,930.00		₱ 437,918.00				₱ 262,012.00		

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:

Norcelle A. Collado
Norcelle A. Collado, MD, DFM
Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Environmental Health and Safe Setting

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 14 of 19 pages						
				Regular:	Contingency:	Total:		Date Submitted:				
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	Conduct of water testing	₱ 400.00	45 sources	₱ 18,000.00	15	₱ 6,000.00	10	₱ 4,000.00	10	₱ 4,000.00	10	₱ 4,000.00
2	Installation of chlorinator	₱ 30,000.00	1 unit	₱ 30,000.00	1	₱ 30,000.00						
				₱ 48,000.00		₱ 36,000.00				₱ 4,000.00		

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


Norcelle A. Collado, MD, DFM
 Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/IT Equipment

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 15 of 19 pages						
				Regular:	Contingency:	Total:	Date Submitted:					
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	Desktop Computer	₱ 66,666.67	3 units	₱ 200,000.01	3	₱ 200,000.01	0	₱ -		₱ -	0	₱ -
	Specifications:											
	All in One Type											
	Windows 11, with lifetime Microsoft license											
	Intel Core i5-1240P											
	8 GB DDR4											
	256 GB SSD, 1TB HDD											
	23.8" screen, 1920x1080 resolution											
2	4 in 1 printer	₱ 20,000.00	3 unit	₱ 60,000.00	3	₱ 60,000.00		₱ -		₱ -		₱ -
	Specifications:											
	Automatic Document Feeder (ADF)											
	Scan/copy for legal (long) and A4 (Short) sizes											
	Continous ink											
				₱ 260,000.01		₱ 260,000.01				₱ -		

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:

ncollado
Norcelle A. Collado, MD, DFM
Municipal Health Officer

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Office Equipment

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 16 of 19 pages						
				Regular:	Contingency:	Total:		Date Submitted:				
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount		QTY	Amount	QTY	Amount				
1	Photocopier Machine	₱ 70,000.00	1 unit	₱ 70,000.00	1	₱ 70,000.00						
	Specifications:											
	25 copy per minute, 2 trays											
	Electronic sort Function											
	Toner Recycle System											
	Legal (long) & A4 (short) copy size											
	Built-in PC connectivity											
	Fast printing and color scanning											
	Duplex Printing											
				₱ 70,000.00		₱ 70,000.00						

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:

ncollado
Norcelle A. Collado, MD, DFM
 Municipal Health Officer

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 2

Department/Office: Rural Health Unit/Other Medical Supplies

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 17-19 of 19 pages						
				Regular:	Contingency:	Total:		Date Submitted:				
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
	Medical Supplies (MNCHN)											
1	BP Apparatus for Adult, manual with stethoscope	₱ 3,000.00	3 units	₱ 9,000.00	3	₱ 9,000.00	0	₱ -	0	₱ -	0	₱ -
2	Cidex Activated Glutaraldehyde Solution 5 L	₱ 2,500.00	3 gallons	₱ 7,500.00	3	₱ 7,500.00	0	₱ -	0	₱ -	0	₱ -
3	Cotton Swabs, 200 tips	₱ 100.00	2 packs	₱ 200.00	2	₱ 200.00	0	₱ -	0	₱ -	0	₱ -
4	Cotton Rolls 500 g	₱ 250.00	10 rolls	₱ 2,500.00	5	₱ 1,250.00	0	₱ -	5	₱ 1,250.00	0	₱ -
5	Diaper, Adult 10's	₱ 190.00	1 pack	₱ 190.00	1	₱ 190.00	0	₱ -	0	₱ -	0	₱ -
6	Diaper, Pedia 24's	₱ 100.00	1 pack	₱ 100.00	1	₱ 100.00	0	₱ -	0	₱ -	0	₱ -
7	Face Mask, surgical	₱ 150.00	50 boxes	₱ 7,500.00	25	₱ 3,750.00	0	₱ -	25	₱ 3,750.00	0	₱ -
8	Gauze, Sterile 4x4 2 ply, 100's	₱ 250.00	15 boxes	₱ 3,750.00	10	₱ 2,500.00	0	₱ -	5	₱ 1,250.00	0	₱ -
9	Gloves, Sterile (powder-free), size 6.5	₱ 680.00	15 boxes	₱ 10,200.00	10	₱ 6,800.00	0	₱ -	5	₱ 3,400.00	0	₱ -
10	Gloves, Sterile (power-free), size 7	₱ 680.00	10 boxes	₱ 6,800.00	5	₱ 3,400.00	0	₱ -	5	₱ 3,400.00	0	₱ -
11	Hand Soap	₱ 50.00	30 boxes	₱ 1,500.00	15	₱ 750.00	0	₱ -	15	₱ 750.00	0	₱ -
12	Hooded Towels for Newborns	₱ 200.00	10 pcs	₱ 2,000.00	5	₱ 1,000.00	0	₱ -	5	₱ 1,000.00	0	₱ -
13	Hydrogen Peroxide gallon	₱ 650.00	3 gallons	₱ 1,950.00	3	₱ 1,950.00	0	₱ -	0	₱ -	0	₱ -
14	Pillows for minor OR, ward, DR	₱ 250.00	6 pcs	₱ 1,500.00	6	₱ 1,500.00	0	₱ -	0	₱ -	0	₱ -
15	Pillow case	₱ 100.00	10 pcs	₱ 1,000.00	10	₱ 1,000.00	0	₱ -	0	₱ -	0	₱ -
16	IFC with Bag Fr. 14 x 10 pcs	₱ 600.00	1 box	₱ 600.00	1	₱ 600.00	0	₱ -	0	₱ -	0	₱ -
17	IFC with Bag Fr. 16 x 10 pcs	₱ 600.00	1 box	₱ 600.00	1	₱ 600.00	0	₱ -	0	₱ -	0	₱ -
18	Isopropyl Alcohol 70 %	₱ 650.00	20 gallons	₱ 13,000.00	10	₱ 6,500.00	0	₱ -	10	₱ 6,500.00	0	₱ -

19	IV Catheter g18, 100's	₱ 2,000.00	1 box	₱ 2,000.00	1	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
20	IV Catheter g20, 100's	₱ 2,000.00	1 box	₱ 2,000.00	1	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
21	IV Catheter g22, 100's	₱ 2,000.00	1 box	₱ 2,000.00	1	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
22	IV Catheter g24, 100's	₱ 2,000.00	1 box	₱ 2,000.00	1	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
23	IV Tubing Adult, 15's	₱ 300.00	1 box	₱ 300.00	1	₱ 300.00	0	₱ -	0	₱ -	0	₱ -
24	IV Tubing Pediatric, 15's	₱ 300.00	1 box	₱ 300.00	1	₱ 300.00	0	₱ -	0	₱ -	0	₱ -
25	KY Jelly6 30 g	₱ 200.00	10 pcs	₱ 2,000.00	5	₱ 1,000.00	0	₱ -	5	₱ 1,000.00	0	₱ -
26	Lidocaine 2 % solution 50 mL vial	₱ 60.00	50 vials	₱ 3,000.00	25	₱ 1,500.00	0	₱ -	25	₱ 1,500.00	0	₱ -
27	Nebulizer, portable	₱ 3,500.00	3 units	₱ 10,500.00	3	₱ 10,500.00	0	₱ -	0	₱ -	0	₱ -
28	Newborn Screening Kits, Expanded	₱ 1,750.00	20 kits	₱ 35,000.00	10	₱ 17,500.00	0	₱ -	10	₱ 17,500.00	0	₱ -
29	Non-contact Infrared Forehead Thermoscanner	₱ 2,500.00	5 units	₱ 12,500.00	5	₱ 12,500.00	0	₱ -	0	₱ -	0	₱ -
30	Oxygen Regulator	₱ 2,000.00	4 units	₱ 8,000.00	4	₱ 8,000.00	0	₱ -	0	₱ -	0	₱ -
31	Plaster Micropore 1/2 in x 10 yd, 24's	₱ 600.00	10 boxes	₱ 6,000.00	5	₱ 3,000.00	0	₱ -	5	₱ 3,000.00	0	₱ -
32	Pulse Oximeter, heavy duty	₱ 2,500.00	5 units	₱ 12,500.00	5	₱ 12,500.00	0	₱ -	0	₱ -	0	₱ -
33	Suction Catheter, pedia 50's	₱ 400.00	1 box	₱ 400.00	1	₱ 400.00	0	₱ -	0	₱ -	0	₱ -
34	Suction Catheter, adult 50's	₱ 400.00	1 box	₱ 400.00	1	₱ 400.00	0	₱ -	0	₱ -	0	₱ -
35	Soluset Set/Volumetric Set	₱ 200.00	2 sets	₱ 400.00	2	₱ 400.00	0	₱ -	0	₱ -	0	₱ -
36	Suture, Chromic Ethicon 2/0 w/ cutting needle 10's	₱ 450.00	2 boxes	₱ 900.00	2	₱ 900.00	0	₱ -	0	₱ -	0	₱ -
37	Suture, Chromic Ethicon 3/0 w/ cutting needle, 10's	₱ 450.00	2 boxes	₱ 900.00	2	₱ 900.00	0	₱ -	0	₱ -	0	₱ -
38	Suture, Ethicon 2/0 with cutting needle, 10's	₱ 450.00	2 boxes	₱ 900.00	2	₱ 900.00	0	₱ -	0	₱ -	0	₱ -
39	Suture, Ethicon 3/0 with cutting needle 10's	₱ 450.00	2 boxes	₱ 900.00	2	₱ 900.00	0	₱ -	0	₱ -	0	₱ -
40	Suture, Ethicon 4/0 with cutting needle 10's	₱ 450.00	2 boxes	₱ 900.00	2	₱ 900.00	0	₱ -	0	₱ -	0	₱ -
41	Suture, Vicryl 3/0 cutting needle 10's	₱ 450.00	2 boxes	₱ 900.00	2	₱ 900.00	0	₱ -	0	₱ -	0	₱ -
42	Transpore Medical Adhesive 2 inch	₱ 1,000.00	5 boxes	₱ 5,000.00	3	₱ 3,000.00	0	₱ -	2	₱ 2,000.00	0	₱ -
43	Asepto Irrigation Syringe	₱ 100.00	5 pcs	₱ 500.00	5	₱ 500.00	0	₱ -	0	₱ -	0	₱ -
44	Disposable Syringe with Needle 1 ml 100's	₱ 250.00	5 boxes	₱ 1,250.00	5	₱ 1,250.00	0	₱ -	0	₱ -	0	₱ -
45	Disposable Syringe with Needle 3 ml 100's	₱ 250.00	15 boxes	₱ 3,750.00	10	₱ 2,500.00	0	₱ -	5	₱ 1,250.00	0	₱ -
46	Disposable Syringe with Needle 5 ml 100's	₱ 250.00	10 boxes	₱ 2,500.00	10	₱ 2,500.00	0	₱ -	0	₱ -	0	₱ -
47	Gloves, examination 100's medium	₱ 680.00	30 boxes	₱ 20,400.00	15	₱ 10,200.00	0	₱ -	15	₱ 10,200.00	0	₱ -

48	Gloves, examination 100's large	₱ 680.00	20 boxes	₱ 13,600.00	10	₱ 6,800.00	0	₱ -	10	₱ 6,800.00	0	₱ -
49	Lysol 1 gallon	₱ 2,500.00	2 gallons	₱ 5,000.00	2	₱ 5,000.00	0	₱ -	0	₱ -	0	₱ -
50	Lysol Disinfectant Spray	₱ 750.00	10 canniste	₱ 7,500.00	10	₱ 7,500.00	0	₱ -	0	₱ -	0	₱ -
51	Nebulizing Kit with Mask (adult)	₱ 100.00	20 kits	₱ 2,000.00	20	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
52	Nebulizing Kit with Mask (pedia)	₱ 100.00	20 kits	₱ 2,000.00	20	₱ 2,000.00	0	₱ -	0	₱ -	0	₱ -
53	Oxygen Mask, Adult	₱ 85.00	50 pcs	₱ 4,250.00	50	₱ 4,250.00	0	₱ -	0	₱ -	0	₱ -
54	Povidone Iodine 10 % antiseptic solution	₱ 1,500.00	5 gallons	₱ 7,500.00	5	₱ 7,500.00	0	₱ -	0	₱ -	0	₱ -
55	Sterile Water for Injection 50 ml	₱ 85.00	20 bottles	₱ 1,700.00	20	₱ 1,700.00	0	₱ -	0	₱ -	0	₱ -
56	Surgical Blade size 10	₱ 500.00	1 box	₱ 500.00	1	₱ 500.00	0	₱ -	0	₱ -	0	₱ -
57	Surgical Blade size 20	₱ 500.00	1 box	₱ 500.00	1	₱ 500.00	0	₱ -	0	₱ -	0	₱ -
Emerging & Re-Emerging Infectious												
1	Dengue RDT (NS1) kits 25's	₱ 6,200.00	2 box	₱ 12,400.00	2	₱ 12,400.00	0	₱ -	0	₱ -	0	₱ -
2	Examination Gloves, nitrile, medium	₱ 680.00	22 boxes	₱ 14,960.00	12	₱ 8,160.00	0	₱ -	10	₱ 6,800.00	0	₱ -
3	Examination Gloves, nitrile, large	₱ 680.00	20 boxes	₱ 13,600.00	10	₱ 6,800.00	0	₱ -	10	₱ 6,800.00	0	₱ -
4	PPE (Full-body suit)	₱ 650.00	50 pcs	₱ 32,500.00	25	₱ 16,250.00	0	₱ -	25	₱ 16,250.00	0	₱ -
5	Surgical Gown	₱ 200.00	50 pcs	₱ 10,000.00	25	₱ 5,000.00	0	₱ -	25	₱ 5,000.00	0	₱ -
				₱ 336,000.00		₱ 236,600.00		₱ -		₱ 99,400.00		₱ -

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:

ncollado
Norcelle A. Collado, MD, DFM
Municipal Health Officer

Province of La Union
B U R G O S

ANNUAL PROCUREMENT PROGRAM-SUPPLIES

FY 2023

Plan Control No. 3					Planned Amount: P 50,000.00					Page 1 of 2 pages			
Department/Office: OFFICE OF THE MUNICIPAL CIVIL REGISTRAR					Regular: 49,155.00	Contingency: 845.00	Total 50,000.00			Date Submitted			
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	Certificate of Live Birth-Form	350.00	5	pads	1,750.00	5	1,750.00						
2	Certificate of Death-Form	350.00	5	pads	1,750.00	5	1,750.00						
3	Certificate of Marriage-Form	350.00	5	pads	1,750.00	5	1,750.00						
4	Application for Marriage License-Form	300.00	5	pads	1,500.00	5	1,500.00						
5	Computer Ink-Canon # 40	1,050.00	6	boxes	6,300.00	6	6,300.00						
6	Computer Ink-Canon # 41	1,137.50	6	boxes	6,825.00	6	6,825.00						
7	Epson ink-cyan-008	350.00	4	boxes	1,400.00	4	1,400.00						
8	Epson ink-magenta- 0008	350.00	4	boxes	1,400.00	4	1,400.00						
9	Epson ink-yellow - 008	350.00	4	boxes	1,400.00	4	1,400.00						
10	Epson ink - black - 008	350.00	4	boxes	1,400.00	4	1,400.00						
11	Epson ink-cyan - 003	300.00	4	boxes	1,200.00	4	1,200.00						
12	Epson ink-magenta - 003	300.00	4	boxes	1,200.00	4	1,200.00						
13	Epson ink-yellow - 003	300.00	4	boxes	1,200.00	4	1,200.00						
14	Epson ink - black - 003	300.00	4	boxes	1,200.00	4	1,200.00						
15	Alcohol 70% - 500ml	60.00	4	bottles	240.00	4	240.00						
16	Disinfectant Spray, aerosol,400-550g	150.00	2	cans	300.00	2	300.00						
17	Liquid Hand Sanitizer, 500 ml	90.00	2	bottles	180.00	2	180.00						
18	Ballpen, Black	10.00	10	pcs	100.00	5	50.00						
19	Ballpen-Blue	10.00	10	pcs	100.00	5	50.00						
20	Bond Paper-A4	170.00	10	reams	1,700.00	10	1,700.00						

Plan Control No. 3					Planned Amount: P 50,000.00				Page 2 of 2 pages				
Department/Office: OFFICE OF THE MUNICIPAL CIVIL REGISTRAR					Regular: 49,155.00		Contingency: 845.00		Total:50,000-		Date Submitted		
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
21	Bond Paper - Legal	180.00	6	reams	1,080.00	5	1,080.00						
22	Envelope Mailing white	140.00	2	boxes	280.00	2	280.00						
23	Sign Pen -Black	50.00	10	pcs	500.00	10	500.00						
24	Sign Pen -Blue	50.00	10	pcs	500.00	10	500.00						
25	Toilet Tissue (12's)	90.00	8	packs	720.00	8	720.00						
26	External Hard drive 1 TB, 2.5 "hdd, USB 3.0	3,000.00	1	unit	3,000.00	1	3,000.00						
27	Waste basket, non rigid plastic	50.00	3	pcs	150.00	3	150.00						
28	Curtain	350.00	3	pcs	1,050.00			3	1,050.00				
29	Streamer	750.00	2	pcs	1,500.00	1	750.00					1	750.00
30	Colop	750.00	2	pcs	1,500.00	2	1,500.00						
31	Folder - long	12.00	30	pcs	360.00	30	360.00						
32	Windows software	5,000.00	1	unit	5,000.00	1	5,000.00						
33	Paper Fastener (plastic colored)	110.00	2	boxes	220.00	2	220.00						
34	USB 32 GB	500.00	1	piece	500.00	1	500.00						
35	Other unforeseen materials	845.00			845.00		845.00						
	TOTALS				50,000.00		48,200.00		1,050.00				750.00
	Semi-Expendable Furniture & Fixtures												
1	Sofa Bed	10,000.00	1		10,000.00								
2	Office Chair	3,500.00	1		3,500.00								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by: 
NORMA PORTE-LEGASPI
Municipal Civil Registrar

ANNUAL PROCUREMENT PLAN

For the year 2023

BURGOS,LA UNION

Plan Control No. 4

Department/Office:OFFICE OF THE SANGGUNIANG BAYAN


Item No.	DESCRIPTION	Planned Amount=P290,000.00				Page 1 of 3 pages							
		Supplies:P85,000.00 Semi: P205,000.00				Total=290,000.00 Date Submitted :							
		Unit Cost	Quantity		Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th quarter		
					Quantity	Amount	Quantity	Amount	Qty	Amount	Qty	Amount	
1	Air Freshener	91.96	10	cans	919.60	5	459.80	-	-	5	459.80	-	-
2	Alcohol	44.41	20	bot.	888.20	10	444.10	-	-	10	444.10	-	-
3	Battery AA	36.99	40	pck	1,479.60	20	739.80	-	-	20	739.80	-	-
4	Battery, 9V	98.05		pck	-		-	-	10	980.50			-
5	Ballpen Pilot (Black)	25.00	20	pcs	500.00	10	250.00	-	-	10	250.00		-
6	Ballpen Pilot (Blue)	25.00	10	pcs	250.00	5	125.00	-	-	5	125.00		-
7	Bond Paper-Multicopy Legal	200.32	16	rms	3,205.12	8	1,602.56	-	-	8	1,602.56		-
8	Bond Paper-Multicopy A4	182.74	10	rms	1,827.40	5	913.70	-	-	5	913.70		-
9	Board Paper (Legal)	103.67	10	rms	1,036.70	5	518.35	-	-	5	518.35		-
10	Cleaner, Toilet Bowl & Urinal	42.40	10	bottl	424.00	5	212.00	-	-	5	212.00		-
11	Correction Tape	17.89	10	pcs	178.90	5	89.45	-	-	5	89.45		-
12	Computer Ink Refill-Epson (4 colors)	1,038.80	4	sets	4,155.20	2	2,077.60	-	-	2	2,077.60		-
	(T-6641/6642/6643/6644)				-		-	-	-		-		-
13	Detergent Powder	38.15	10	pou	381.50	5	190.75	-	-	5	190.75		-
14	Disinfectant Spray	131.44	10	cans	1,314.40	5	657.20	-	-	5	657.20		-
15	Eraser, Whiteboard	20.00	1	pc.	20.00	1	20.00	-	-		-		-
16	External Hard Drive	2,777.00	1	unit	2,777.00	1	2,777.00	-	-		-		-
17	Fastener for Paper	85.28	1	box	85.28	1	85.28	-	-		-		-
18	Flash Drive 16 GB capacity	500.00	2	pcs	1,000.00	2	1,000.00	-	-		-		-
19	Folder, A4	296.79	1	bndl	296.79	1	296.79	-	-		-		-
20	Folder, Legal	291.20	1	bndl	291.20	1	291.20	-	-		-		-
21	Marking Pen,bullet, permanent black	9.84	2	pcs	19.68	2	19.68	-	-		-		-
22	Marking Pen, bullet, permanent blue	9.84	2	pcs	19.68	2	19.68	-	-		-		-

Item No.	DESCRIPTION	Planned Amount=P290,000.00				Page 2_of 3 pages							
		Supplies:P85,000.00 Semi: P205,000.00				Total=290,000.00				Date Submitted :			
		Unit Cost	Quantity		Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th quarter		
					Quantity	Amount	Quantity	Amount	Qty	Amount	Qty	Amount	
23	Marking Pen, bullet, Whiteboard, Red	13.64	2	pcs	27.28	2	27.28		-		-		
24	Marking Pen, bullet, Whiteboard, Black	13.64	4	pcs	54.56	4	54.56		-		-		
25	Marking Pen, bullet, Whiteboard, Blue	13.64	4	pcs.	54.56	4	54.56		-		-		
26	Note Pad Stick On 3x4	60.42	10	pcs	604.20	5	302.10		-	5	302.10		
27	Record Book, 300 pages	72.08	5	books	360.40	3	216.24		-	2	144.16		
28	Record Book, 500 pages	103.88	4	books	415.52	2	207.76		-	2	207.76		
29	Scissors, symmetrical	41.34	1	pair	41.34	1	41.34		-		-		
30	Glue, all purpose	63.28	1	jar	63.28	1	63.28		-		-		
31	Sign Pen, Black	35.28	35	pcs	1,234.80	18	635.04		-	17	599.76		
32	Sign Pen, Blue	38.83	15	pcs	582.45	10	388.30		-	5	194.15		
33	Staple Wire # 35	22.98	5	box	114.90	5	114.90		-		-		
34	Stapler	180.20	2	pcs	360.40	2	360.40		-		-		
35	Soap,bathroom	23.00	10	pcs	230.00	5	115.00		-	5	115.00		
36	Tape,transparent	17.37	5	pcs	86.85	3	52.11		-	2	34.74		
37	Tape dispenser Handheld	29.10	1	pc	29.10	1	29.10		-		-		
38	Tape dispenser Table Top	65.43	1	pc	65.43	1	65.43		-		-		
39	Toilet,tissue	120.00	20	bags	2,400.00	10	1,200.00		-	10	1,200.00		
40	Toner for xerox Machine	2,885.57	5	pack	14,427.85	2	5,771.14	1.00	2,885.57	1	2,885.57	1	2,885.57
41	Pad Paper, Ruled	31.27	10	pads	312.70	5	156.35		-	5	156.35		
42	SB Stationery with Letterhead (Long)	2,500.00	5	reams	12,500.00	5	12,500.00		-		-		
43	SB Stationery with Letterhead (Short)	2,000.00	5	reams	10,000.00	5	10,000.00		-		-		
44	Stationery Envelope (Mailing)	5,000.00	1	box	5,000.00	1	5,000.00		-		-		
45	Face Shield	127.20	20	pcs	2,544.00	20	2,544.00		-		-		
46	Surgical mask	23.85	100	pcs	2,385.00	50	1,192.50		-	50	1,192.50		
47	Mophead	126.14	12	pcs	1,513.68	6	756.84		-	6	756.84		
48	Mophandle	148.40	3	pcs	445.20	2	296.80		-	1	148.40		
49	Paper Clip 32 mm	7.91	10	box	79.10	5	39.55		-	5	39.55		
50	Paper Clip 48 mm	17.47	10	box	174.70	5	87.35		-	5	87.35		
51	Trash bag	137.27	4	pack	549.08	4	549.08		-		-		

Item No.	DESCRIPTION				Planned Amount=P290,000.00		Page 3_of 3 pages						
					Supplies:P85,000.00 Semi: P205,000.00		Total=290,000.00		Date Submitted :				
		Unit Cost	Quantity		Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th quarter		
					Quantity	Amount	Quantity	Amount	Qty	Amount	Qty	Amount	
52	Data File Box	78.68	10	pcs	786.80	5	393.40		-	5	393.40		-
54	Curtains	500.00	12	pcs	6,000.00	12	6,000.00		-		-		-
56					-		-		-		-		-
	TOTAL				84,513.43		62,004.35		2,885.57		17,718.44		2,885.57
	SEMI-EXP-MACHINERY & EQUIPMENT												
1	Communication Equipment (Cellular Phones)	P15,000.00	13		P195,000.00	13	P195,000.00						
2	Wireless Microphone	5,000.00	2		P 10, 000.00	2	10,000.00						
					-								
	TOTAL				205,000.00		205,000.00						

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:


CHERRY ANNE P. ANCHETA
 Secretary to the Sanggunian

Republic of the Philippines
Province of La Union
Municipality of Burgos

ANNUAL PROCUREMENT PLAN
For the Year 2023

Plan Control No. 5					Planned Amount:									
Department/Office: OFFICE OF THE MUNICIPAL ASSESSOR					Regular:		Contingency:		Total:		Date Submitted:			
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
1	PAPER, MULTICOPY, 80gsm, Legal	190.00	10	reams	1,900.00	10 reams	1,900.00							
2	PAPER, MULTICOPY, 80gsm, A4	170.00	10	reams	1,700.00	10 reams	1,700.00							
3	Correction Tape	12.00	10	pcs	120.00	10 pcs.	120.00							
4	Ink Cartridge #704, black	450.00	4	pcs.	1,800.00	4 pcs.	1,800.00							
5	Ink refill #664, black (for Epson L1300)	231.90	2	tubes	463.80	2 tubes	463.80							
6	Canon Cartridge 312 (for LBP 3150)	3500	1	pc.	3,500.00	1 pc.	3,500.00							
7	Signpen, black 0.7	85.00	10	pcs.	850.00	10 pcs.	850.00							
8	Ballpen, black (good quality)	8.00	24	pcs.	192.00	24 pcs.	192.00							
9	PENCIL, lead, with eraser	21.00	1	box	21.00	1 box	21.00							
10	Envelope, mailing, long	433.00	1	box	433.00	1 box	433.00							
11	Toilet Tissue Paper (12's)	90.00	6	packs	540.00	6 packs	540.00							
12	Scotch Tape, 1	27.00	5	pcs.	135.00	5 pcs.	135.00							
13	USB Flashdrive, 8 GB	300.00	5	pcs.	1,500.00	5 pcs.	1,500.00							
14	Battery, dry cell, AAA, 2's per pack	19.00	4	pcs	76.00	4 pcs.	76.00							
15	Battery, dry cell, AA, 2's per pack	21.00	4	pcs	84.00	4 pcs.	84.00							
16	NOTE PAD, stick on, 2x3 inches	38.00	5	pads	190.00	5 pads	190.00							
17	Air Freshener	100.00	2	cans	200.00	2 cans	200.00							

Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
18	Alcohol, 500 ml.	50.00	4	pcs	200.00	4 pcs.	200.00						
19	Bygon cockroach killer, odorless	150.00	1	can	150.00	1 can	150.00						
20	Universal adapter with switch	170.00	2	pcs.	340.00	2 pcs.	340.00						
21	Felt Paper, green	25.00	15	pcs.	375.00	15 pcs	375.00						
22	Table Top Glass , 61 cm x 115 cm	1,000.00	1	pc.	1,000.00	1 pc.	1,000.00						
23	UPS, 950VA, Battery Back up + Surge Protection	10,000.00	1	pc.	10,000.00	1 pc.	10,000.00						
24	TP-Link Archer T2U Plus, High Speed Wi-Fi,	1,000.00	1	pc.	1,000.00	1 pc.	1,000.00						
	Dual Band Wireless, High-Gain Antenna,												
	Supports the latest Operating Systems, Plug & Play												
25	New Tp-Link Archer C64AC1200 Wireless	2,000.00	1	pc.	2,000.00	1 pc.	2,000.00						
	Mu-mimo WiFi Router												
26	Contingencies/other expenses				1,230.20		1,230.20						
	TOTAL				30,000.00		30,000.00						

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:



MELBA L. FLORIDA

Head of Office

Republic of the Philippines
Province of La Union
MUNICIPALITY OF BURGOS

ANNUAL PROCUREMENT PLAN
For the Year 2023

Plan Control No. 13					Planned Amount: P 40,000.00 (Contingency: P3K)				Page 1 of 1				
Department/Office: OFFICE OF THE MUNICIPAL ACCOUNTANT					Regular: P37,000.00			Total: P40,000.00		Date Submitted: 1/25/2023			
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	ALCOHOL, Ethyl, 500ml	47.87	5	BOTTLES	239.35	3	143.61			2	95.74		
2	BATTERY, dry cell, AAA	18.34	5	PACKS	91.70	5	91.70						
3	BATTERY, dry cell, AA	20.49	5	PACKS	102.45	5	102.45						
4	BROOM, SOFT (TAMBO) weight: 200g min., tigergrass	127.92	5	PIECES	639.60			5	639.60				
5	CORRECTION TAPE, disposable, usable length: 6m	11.53	20	PCS	230.60	20	230.60						
6	DESK ORGANIZER PEN HOLDER, atleast 3 holes	500.00	3	PCS	1,500.00	3	1,500.00						
7	DOCUMENT TRAY, black, 3 levels	700.00	3	PCS	2,100.00	3	2,100.00						
8	EPSON 003 INK-BLACK	300.00	6	BOTTLES	1,800.00			6	1,800.00				
9	EPSON 003 INK-CYAN	295.00	2	BOTTLES	590.00			2	590.00				
10	EPSON 003 INK-MAGENTA	295.00	5	BOTTLES	1,475.00	5	1,475.00						
11	EPSON 003 INK-YELLOW	295.00	2	BOTTLES	590.00			2	590.00				
12	EPSON 774 INK-BLACK	295.00	3	BOTTLES	885.00			3	885.00				
13	EPSON 664 INK-CYAN	295.00	2	BOTTLES	590.00			2	590.00				
14	EPSON 664 INK-MAGENTA	295.00	2	BOTTLES	590.00			2	590.00				
15	EPSON 664 INK-YELLOW	295.00	2	BOTTLES	590.00			2	590.00				
16	FLASH DRIVE, 16 GB capacity	166.40	6	PIECES	998.40			6	998.40				
17	FOLDER, FANCY, for A4-size documents	270.40	1	BUNDL	270.40			1	270.40				
18	FOLDER, FANCY, for legal-size documents	286.52	1	BUNDL	286.52			1	286.52				
19	FOLDER, with tab, for A4-size document, 100 pcs	289.12	1	PACK	289.12			1	289.12				
20	MICROSOFT OFFICE PROFESSIONAL PLUS 2019, lifetime	3,268.37	3	PCS	9,805.11	3	9,805.11						

21	NOTE PAD, stick on, 50mm x 76mm (2"x3") min	37.06	10	PADS	370.60					10	370.60		
22	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	22.20	10	PCS	222.00	10	222.00						
23	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	22.20	10	PCS	222.00	10	222.00						
24	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	22.20	10	PCS	222.00	10	222.00						
25	STAPLE REMOVER, plier-type	27.87	5	PCS	139.35	5	139.35						
26	STORAGE BOX, arlin burgundy, atleast 8.6"x14"	400.00	4	BOXES	1,600.00	4	1,600.00						
27	STRING, used for filing of vouchers for COA	400.00	1	BUNDL	400.00	1	400.00						
28	TOILET TISSUE PAPER 2-plys sheets, 12 rolls per pack	86.32	10	PACKS	863.20	5	431.60			5	431.60		
29	TONER CART., HP CB435A, Black	3,099.20	3	CART	9,297.60	3	9,297.60						
	TOTAL				37,000.00		27,983.02			8,119.04		897.94	-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:



RICO P. PANTA

Head of Office

Republic of the Philippines
Province of La Union
BURGOS

ANNUAL PROCUREMENT PLAN
For the Year 2023

Plan Control No. 6					Planned Amount: 30,000.00				Page <u> 1 </u> of 2					
Department/ Office: OFFICE OF THE MUNICIPAL BUDGET OFFICER					Regular: 28,500		Contingencies:1,500		Total: 30,000.00				Date Submitted:	
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
1	Alcohol	100.00	4	BOTTLES	400.00	4	400.00							
2	Arc File Folder Vertical Long with clip	120.00	10	pcs	1,200.00			10	1,200.00					
3	Ballpen, Black	15.00	20	PCS	300.00	20	300.00							
4	Ballpen, Blue	15.00	20	PCS	300.00	20	300.00							
5	Battery AA	20.00	6	PACKS	120.00	6	120.00							
6	Battery, D	25.00	4	PACKS	100.00	4	100.00							
7	Bond Paper- Multicopy A4	200.00	10	REAMS	2,000.00	10	2,000.00							
8	Bond Paper- Multicopy Legal	220.00	10	REAMS	2,200.00	10	2,200.00							
9	Columnar Notebook 12 cols	50.00	4	PAD	200.00	4	200.00							
10	Computer Keyboard	1,000.00	1	UNIT	1,000.00	1	1,000.00							
11	Correction Tape	60.00	6	PCS	360.00	6	360.00							
12	Envelope, Mailing White	160.00	1	REAM	160.00	1	160.00							
13	Flash Drive 16 GB capacity	440.00	1	PC	440.00	1	440.00							
14	Folder, Tagboard LEGAL Size	500.00	1	PC	500.00	1	500.00							
15	Index tabs, Self adhesive 5 sets/ box	15.00	4	BOXES	60.00	4	60.00							
16	Ink Computer, Epson (003) Black	900.00	6	BOTTLES	5,400.00			6	5,400.00					
17	Ink Computer, Epson (003) Cyan	900.00	3	BOTTLES	2,700.00			3	2,700.00					
18	Ink Computer, Epson (003) Magenta	900.00	3	BOTTLES	2,700.00			3	2,700.00					
19	Ink Computer, Epson (003) Yellow	900.00	3	BOTTLES	2,700.00			3	2,700.00					
20	Marking Pen, Permanent black	25.00	3	PCS	75.00			3	75.00					
21	Marking Pen, Permanent blue	25.00	3	PCS	75.00			3	75.00					
22	Mouse, Optical, Wireless for laptop	500.00	1	UNIT	500.00	1	500.00							
					23,490.00		8,640.00		14,850.00					

Plan Control No. 6					Planned Amount : 30,000.00				Page __2__ of 2					
Department/ Office: OFFICE OF THE MUNICIPAL BUDGET OFFICER					Regular: 28,500 Contingencies:1,500				Total: 30,000.00		Date Submitted:			
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
23	Notepad 3x3	50.00	12	PADS	600.00	12	600.00							
24	Push Pin, Hammer Head Type 100's box	50.00	4	BOXES	200.00	4	200.00							
25	Record Book 500 Pages	200.00	1	BOOK	200.00	1	200.00							
26	Signpen Blue	60.00	6	PCS	360.00	6	360.00							
27	Signpen Black	60.00	6	PCS	360.00	6	360.00							
28	Staple Wire #35	50.00	1	BOX	50.00	1	50.00							
29	tape, Transparent 1"	40.00	6	PCS	240.00	6	240.00							
30	Toilet, Tissue 12's 2 ply	120.00	5	BAGS	600.00	5	600.00							
31	Curtains for Office	650.00	6	PCS	3,900.00			6	3,900.00					
					6,510.00		2,610.00							
	TOTALS				30,000.00		11,250.00		18,750.00					

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:


 MARILYN G. ABANSI
 Head of Office

**ANNUAL PROCUREMENT PLAN
For the Year 2023**

BURGOS, LA UNION


Plan Control No: _____

Department/Office: **MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE**

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount		Page 1 of ___ pages							
				Regular:	Contingency:	Total= Php. _____		Date Submitted: _____					
				Total Cost	DISTRIBUTION								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount						
1	AIR FRESHENER, aerosol, 280ml/150g min	81.64	2 cans	163.28	2 can	163.28							
2	ALCOHOL, 72% ethanol, scented, 500 ml(-5ml)	47.85	2 bots.	95.70	2 bots.	95.70							
3	BATTERY , dry cell, AA, 1.5 volts, Alkaline	20.49	4 packs	81.96	4 packs	81.96							
4	BATTERY, dry cell, AAA, 1.5 volts, Alkaline	18.34	4 packs	73.36	2 packs	36.68	2 packs	36.68					
5	CLIP, backfold, 25mm	14.75	4 boxes	59.00	4 boxes	59.00							
6	CLIP, backfold, 32mm	25.56	4 boxes	102.24	4 boxes	102.24							
7	CLIP, backfold, 50mm	56.04	4 boxes	224.16	4 boxes	224.16							
8	CALCULATOR, COMPACT, Electronic, 12 degits cap.	266.24	1 unit	266.24			1 unit	266.24					
9	CARTOLINA, ASSORTED COLORS, 78gsm min	83.72	1 pack	83.72	1 pack	83.72							
10	CARTOLINA, WHITE, 99gsm min	80.00	2 packs	160.00	2 packs	160.00							
11	CLEARBOOK, 20 transparent pockets, for Legal size	36.36	4 pcs	145.44	4 pcs	145.44							
12	CORRECTION TAPE, disposable, ausable length: 6m min	11.53	20 pcs	230.60	20 pcs	230.60							
13	DISINFECTANT SPRAY, aerosol type,net content: 600ml	139.89	1 can	139.89	1 can	139.89							
14	ENVELOPE, mailing, white, 70gsm (-5%)	432.52	1 box	432.52	1 box	432.52							
15	FILE TRAY, 2 layers	600.00	2 pc	1,200.00	1 pc	1,200.00							
16	FOLDER, L-Type, plastic, A4	187.54	3 packs	562.62	3 packs	562.62							
17	FOLDER, L-Type, plastic, Legal	238.57	2 packs	477.14	2 packs	477.14							
18	FOLDER, Morocco, Legal	750.00	1 pack	750.00	50 pcs/pck	750.00							
19	FOLDER, with tab, Legal size, 100 pcs	333.26	1 pack	333.26	1 pack	333.26							
	Sub-Total.....			5,581.13		5,278.21		302.92					

This is to certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


KATHLEEN CALUZA-OLIVAS
 MSWDO

**ANNUAL PROCUREMENT PLAN
For the Year 2023**

BURGOS, LA UNION


Plan Control No: _____

Department/Office: **MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE**

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount		Page 1 of ___ pages						
				Regular:	Contingency:	Total= Php. _____ Date Submitted: _____						
				Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount					
20	FURNITURE CLEANER, AEROSOL TYPE, 300ml min	120.12	3 cans	360.36	3 cans	360.36						
21	GLASS Cleaner (Mr. Muscle) 500ml	165.00	1 bot.	165.00	1 bots.	165.00						
22	GLUE, all purpose, gross weight: 200g min.	70.72	1 bot.	70.72	1 bot.	70.72						
23	INK Refill, EPSON, T664, Black	231.90	5 bots.	1,159.50			5 bots.	1,159.50				
24	INK Refill, EPSON, 003, Black	300.00	10 pcs	3,000.00	10 pcs	3,000.00						
25	INK Refill, EPSON, 003, Cyan	300.00	2 bots.	600.00	2 bots.	600.00						
26	INK Refill, EPSON, 003, Magenta	300.00	2 bots.	600.00	2 bots.	600.00						
27	INK Refill, EPSON, 003, Yellow	300.00	2 bots.	600.00	2 bots.	600.00						
28	INSECTICIDE, earosole type, 600ml	139.36	2 cans	278.72	1 can	139.36	1 can	139.36				
29	PAPER Multicopy. A4, 80gsm	165.65	8 reams	1,325.20	8 reams	1,325.20						
30	PAPER Multicopy, Legal 80 gsm	189.18	8 reams	1,513.44	8 reams	1,513.44						
31	TAPE MASKING, 1 inch, width	61.88	2 rolls	123.76	2 rolls	123.76						
32	TAPE TRANSPARENT, 1 inch width	11.18	2 rolls	22.36	2 rolls	22.36						
33	TOILET TISSUE, 12 rolls/pack	86.32	8 packs	690.56	8 packs	690.56						
34	RAGS, All Cotton, 32 pcs/kilogram	53.14	2 kilos	106.28	2 kilos	106.28						
35	RECORD BOOK, 500 Pages, Size 175mm x 278mm min.	104.00	5 books	520.00	5 books	520.00						
36	Ribbon, nylon, manual Typewriter	56.60	5 spools	283.00	4 spools	283.00						
<i>Furnitures (Semi-Expandable)</i>												
37	OFFICE CHAIR, Mesh	5,000.00	2 units	10,000.00	2 units	10,000.00						
<i>IT Equipment</i>												
38	PRINTER, WI-FI, All-in-One Ink Tank	13,000.00	1 unit	13,000.00			1 unit	13,000.00				
<i>Capital Outlay</i>												
39	COMPUTER DESKTOP, All in One w/MS license	55,000.00	1 unit	55,000.00		55,000.00						
<i>Office Supplies & Materials: Sub-Total</i>				89,418.90	75,120.04	14,298.86						
GRAND TOTAL.....				95,000.03	80,398.25	14,601.78						

This is to certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


KATHLEEN CALUZA-OLIVAS
 MSWDO

ANNUAL PROCUREMENT PLAN
For the year 2023

BURGOS, LA UNION

Plan Control No. 8


Department/Office : Office of the Municipal Agriculture

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount= Regular= Total Cost	Contingency=		Page 1 of 2									
					Total=		Date Submitted:									
					DISTRIBUTION											
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter					
Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount							
1	Alcohol, galoon	330.55	4 gal.	1322.20	2 gal.	661.10			2gal.	661.1						
2	Ballpen, ordinary (balck & blue)	5.00	50pcs	250.00	25pcs.	125.00			25pcs.	125.00						
3	Ballpen, sign pen(black)	22.20	20pcs.	444.00	10pcs.	222.00			10pcs.	222.00						
4	Ballpen, sign pen (blue)	22.20	20pcs.	444.00	10pcs.	222.00			10pcs.	222.00						
5	Battery dry cell size AA	20.49	10packs	204.90	5packs	102.45			5packs	102.45						
6	Correction Tape	11.53	20pcs.	172.95	10pcs.	115.30			10pcs.	115.30						
7	Calculator, Compact electronic, 12 digits cap	266.24	1pc.	266.24	1 pcs.	266.24										
8	Clip, backfold (19mm)	8.72	10box	82.20	10box	82.20										
9	Clip, backfold (25mm)	14.75	10box	147.50	10box	147.50										
10	Clip, backfold (32mm)	25.56	9box	230.04	5box	127.80			4box	102.24						
11	Data File Box	77.20	7 pcs.	540.00	7 pcs.	540.00										
12	Envelope, documentary A4	764.40	1box	764.40	1box	764.40										
13	External Hard Drive	2792.40	1pc.	2792.40	1pc.	2792.40										
14	Face mask	77.50	8packs	620.00	8packs	620.00										
15	Folder ,Legal with tab	333.26	1bundle	333.26	1pc.	333.26										
16	Flash drive	166.40	3pcs.	499.20	3pcs.	499.20										
17	Specialty Paper (120gsm)	50.00	10packs	500.00	5packs	250.00			5packs	250.00						
18	Ink , EPSON T6641 (Black)	231.90	8bottles	1855.20	4bottles	927.60			4bottles	1159.50						
19	Ink, Epson 003 (black)	300.00	8bottles	2400.00	4 bottles	1200.00			4 bottles	1200.00						
20	Ink, Epson 003 (cyan)	300.00	3bottles	900.00	2bottles	600.00			1bottle	300.00						
21	Ink, Epson 003 (magenta)	300.00	3bottles	900.00	2bottles	600.00			1bottle	300.00						
22	Ink, Epson 003 (yellow)	300.00	3bottles	900.00	2 bottles	600.00			1bottle	300.00						
23	Ink, Epson 008 (black)	300.00	8bottles	2400.00	4 bottles	1200.00			4 bottles	1200.00						
24	Ink, Epson 008 (cyan)	300.00	3bottles	900.00	2bottles	600.00			1bottle	300.00						
25	Ink, Epson 008 (magenta)	300.00	3bottles	900.00	2bottles	600.00			1bottle	300.00						

26	Ink, Epson 008 (yellow)	300.00	3bottles	900.00	2 bottles	600.00			1bottle	300.00		
27	Marking Pen, Permanent(black & blue)	8.27	5pcs.	41.35	5pcs.	41.35						
28	Marking Pen, Whiteboard(black & blue)	9.26	5pcs.	46.30	5pcs.	46.30						
29	Mouse wireless (Bluetooth)	399.00	3pcs.	1197.00	3pcs.	1197.00						
30	Notepad 2*3"	37.06	10pads	370.60	5pads	185.30			5pads	185.30		
31	Note pad 3"x4"	59.28	10pads	592.80	5pads	296.40			5pads	296.40		
32	Paperclip-gemtype, 33mm 100/box	8.82	5box	44.10	3box	44.10						
33	Paperclip, vinyl/plastic 50mm 100 per box	13.78	5 box	68.90	3box	41.34			2box	27.56		
34	Paper, Multicopy, A4 80gsm.	165.65	8reams	1325.20	4reams	662.60			4reams	662.60		
35	Paper , Multicopy, LEGAL, 80gsm.size:216mmx330mm	189.18	5reams	945.90	3reams	567.54			2reams	378.36		
36	Puncher,paper, heavy duty, with two hole guide	150.80	1pc.	150.80	1pc.	150.80						
37	Scissor	33.37	2pcs.	66.74	2pcs.	66.74						
38	Staple Wire, Standard	23.76	3box	71.28	3pcs.	71.28						
39	Stapler, Binder type (heavy duty)	888.16	1pc.	888.16	1pc.	888.16						
40	Stapler, Standard type	145.60	2pcs.	291.20	2pcs.	291.20						
41	Toilet Tissue	86.32	10packs	863.20	5packs	431.60			5packs	431.60		
42	Tissue Paper, Interfolded Paper Towel	33.80	8 packs	270.40	4packs	135.20			4packs	135.20		
43	Trash bins or waste basket	31.91	3pcs.	95.73	3pcs.	95.73						
44	Office Equipment- Office Table	16000.00	1unit	16000.00	1unit	16000.00						
45	Office table topglass	1000.00	1 unit	1000.00	1unit	1000.00						
46	Office Chair	5000.00	3units	15000.00	3unit	15000.00						
47	Office Equipment- 3seater sofa	8000.00	1unit	8000.00	1 unit	8000.00						
48	Office Equipment Office Table for printer	4000.00	1unit	4000.00	1unit	4000.00						
	TOTAL			72998.15		64011.09				9,276.61		

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


FLORINA P. DELOS REYES
 Dept. Head

**ANNUAL PROCUREMENT PLAN
CY 2023**

Province, City or Municipality: **BURGOS, LA UNION**

Plan Control No. 9					Planned Amount				Page 1 of 3 pages				
Department/ Office: MAYOR'S OFFICE					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	AIR FRESHENER	81.64	10	can	816.40	10	816.40	-	-	-	-	-	-
2	ALCOHOL, ethyl, 68%-72%, 500ml	47.85	10	bot	478.50	10	478.50	-	-	-	-	-	-
3	Ballpoint pen, black	10.00	60	pc.	600.00	60	600.00	-	-	-	-	-	-
4	Ballpoint pen, blue	10.00	12	pc.	120.00	12	120.00	-	-	-	-	-	-
5	Ballpoint pen, red	10.00	12	pc.	120.00	12	120.00	-	-	-	-	-	-
6	BATTERY, dry cell, size AA	20.49	20	pck.	409.80	20	409.80	-	-	-	-	-	-
7	BLEACH	110.00	20	powder	2,200.00	20	2,200.00	-	-	-	-	-	-
8	BROOM, Stick, ting-ting	31.16	10	pc.	311.60	10	311.60	-	-	-	-	-	-
9	CALCULATOR COMPACT, electronic, 12 digit cap	350.00	3	pc	1,050.00	3	1,050.00	-	-	-	-	-	-
10	CERTIFICATE HOLDER, Long	150.00	10	pc.	1,500.00	10	1,500.00	-	-	-	-	-	-
11	CERTIFICATE HOLDER, A4	70.00	25	pc	1,750.00	25	1,750.00	-	-	-	-	-	-
12	CLEAR BOOK, 20 transparent pockets, legal	43.20	10	pc.	432.00	10	432.00	-	-	-	-	-	-
13	CLIP, backfold, 25mm	14.75	10	box	147.50	10	147.50	-	-	-	-	-	-
14	CLIP, backfold, 32mm	25.56	10	box	255.60	10	255.60	-	-	-	-	-	-
15	CLIP, backfold, 50mm	56.04	10	box	560.40	10	560.40	-	-	-	-	-	-
16	CORRECTION TAPE	17.89	30	pc.	536.70	30	536.70	-	-	-	-	-	-
17	COFFEE MUGS	50.00	20	pc	1,000.00	20	1,000.00	-	-	-	-	-	-
18	DATA FILE BOX, made of chipboard	78.68	10	pc	786.80	10	786.80	-	-	-	-	-	-
19	DETERGENT POWDER, all purpose, 1kg	54.08	25	kg.	1,352.00	25	1,352.00	-	-	-	-	-	-
20	DISINFECTANT SPRAY, aerosol, 400g (min)	139.89	5	can	699.45	5	699.45	-	-	-	-	-	-
21	DRINKING GLASS	200.00	2	doz.	400.00	2	400.00	-	-	-	-	-	-
22	DUST PAN, non-rigid plastic	28.94	5	pc.	144.70	5	144.70	-	-	-	-	-	-
23	ENVELOPE, mailing, white , 70gsm	134.04	5	box	402.12	5	402.12	-	-	-	-	-	-
24	ERASER, Felt, for blackboard/whiteboard	20.00	3	pc.	60.00	3	60.00	-	-	-	-	-	-
25	EXTENSION WHEEL CORD ATLEAST 20M, 3 SOCKETS	4,500.00	1	pc	4,500.00	1	4,500.00	-	-	-	-	-	-
26	FLASH DRIVE, 32 GB Capacity	250.00	3	piece	750.00	3	750.00	-	-	-	-	-	-
27	FOLDER, Moroco, Fancy, A4	300.00	1	bun.	300.00	1	300.00	-	-	-	-	-	-
28	FOLDER, Moroco, Legal	400.00	1	bun.	400.00	1	400.00	-	-	-	-	-	-
29	FOLDER, with tab, Legal	400.00	1	bun.	400.00	1	400.00	-	-	-	-	-	-
30	FOOT RUG	40.00	25	pc.	1,000.00	25	1,000.00	-	-	-	-	-	-
31	FURNITURE CLEANER, aerosol type	122.30	10	can	1,223.00	10	1,223.00	-	-	-	-	-	-
32	GLASS CLEANER	275.00	3	bot.	825.00	3	825.00	-	-	-	-	-	-
33	GLUE, all purpose	71.50	10	jar	715.00	10	715.00	-	-	-	-	-	-
34	HAND TOWELS	30.00	30	pc.	900.00	30	900.00	-	-	-	-	-	-
35	HAND SOAP	15.00	20	pc	300.00	20	300.00	-	-	-	-	-	-
UB-TOTAL					27,446.57		27,446.57	-	-	-	-	-	-

**ANNUAL PROCUREMENT PLAN
CY 2023**

Province, City or Municipality: BURGOS, LA UNION

Plan Control No. 9					Planned Amount				Page 2 of 3 pages				
Department/ Office: MAYOR'S OFFICE					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	D I S T R I B U T I O N							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
36	HIGHLIGHTER PEN, Stabilo	35.00	5	pc	175.00	5	175.00		-		-		-
37	INK, for stamp pad	31.52	2	bot.	63.04	2	63.04		-		-		-
38	INSECTICIDE, aerosol type, 600 mL	150.00	5	bot.	750.00	5	750.00		-		-		-
39	LIQUID HAND SOAP, 500mL	130.00	10	bot.	1,300.00	10	1,300.00						
40	MARKING PEN, Permanent,bullet type, Black	10.32	10	pc.	103.20	10	103.20		-		-		-
41	MARKING PEN, Whiteboard, Black	12.68	10	pc.	126.80	10	126.80		-		-		-
42	MARKING PEN, Whiteboard, Blue	12.68	10	pc.	126.80	10	126.80		-		-		-
43	MURIATIC ACID	100.00	10	bot.	1,000.00	10	1,000.00		-		-		-
44	MOP HEAD, made of rayon,weight 400g	123.00	10	pc	1,230.00	10	1,230.00		-		-		-
45	MOP HANDLE, HEAVY DUTY SCREW TYPE	125.00	10	PC	1,250.00	10	1,250.00		-		-		-
46	NOTEPAD,stick on(2*3)	37.77	8	pad	302.16	8	302.16						
47	NOTEPAD,stick on (3x4)	60.42	5	pad	302.10	5	302.10						
48	PAPER CLIP, Vinyl, 32mm	8.99	15	box	134.85	15	134.85		-		-		-
49	PAPER CLIP, Vinyl, 48mm	14.45	15	box	216.75	15	216.75		-		-		-
50	PAPER CUTTER,metal base with adjuster	1,500.00	1	pc	1,500.00	1	1,500.00						
51	PAPER, Multicopy, 80 gsm, A4	182.74	60	ream	10,964.40	60	10,964.40		-		-		-
52	PAPER, Multicopy, 80 gsm, Legal	200.32	60	ream	12,019.20	60	12,019.20		-		-		-
53	PENCIL, with eraser	21.19	2	doz.	42.38	2	42.38		-		-		-
54	PENCIL,lead,w/eraser,wood cased,hardness,HB	21.19	3	doz.	63.57	3	63.57		-		-		-
55	PLASTIC BAG,small	30.00	10	packs	300.00	10	300.00		-		-		-
56	PHILIPPINE NATIONAL FLAG,100% polyester	361.92	5	pc	1,809.60	5	1,809.60		-		-		-
57	PHOTO PAPER,glossy,A4,230gsm	230.00	5	pck	1,150.00	5	1,150.00		-		-		-
58	PUSHPIN,hammer head type	40.00	5	box	200.00	5	200.00		-		-		-
59	RAG COTTON, 8" in diameter	57.60	15	kilo	864.00	15	864.00		-		-		-
60	RECORD BOOK, 300 leaves	72.08	25	pc.	1,802.00	25	1,802.00		-		-		-
61	INDEX TAB, self-adhesive, transparent	56.68	5	box	283.40	5	283.40		-		-		-
62	INK CART, EPSON C13T664100 (T6641), Black	350.00	30	cart	10,500.00	30	10,500.00		-		-		-
63	INK CART, EPSON C13T664200 (T6642), Cyan	350.00	10	cart	3,500.00	10	3,500.00		-		-		-
64	INK CART, EPSON C13T664300 (T6643), Magenta	350.00	10	cart	3,500.00	10	3,500.00		-		-		-
65	INK CART, EPSON C13T664400 (T6644), Yellow	350.00	10	cart	3,500.00	10	3,500.00		-		-		-
66	INK CART, EPSON 003, Black	350.00	40	cart	14,000.00	40	14,000.00		-		-		-
67	INK CART, EPSON 003, Cyan	350.00	15	cart	5,250.00	15	5,250.00		-		-		-
68	INK CART, EPSON 003, Magenta	350.00	15	cart	5,250.00	15	5,250.00		-		-		-
69	INK CART, EPSON 003, Yellow	350.00	15	cart	5,250.00	15	5,250.00		-		-		-
70	RECHARGABLE BATTERY with charger,double AA	1,000.00	2	pc	2,000.00	2	2,000.00		-		-		-
UB-TOTAL					90,829.25		90,829.25		-		-		-

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION

Plan Control No. 11

Department/Office: **MDRRMO**

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 1 of 2 pages						
				Regular:	Contingency:	Total:	Date Submitted:					
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	Alcohol	₱ 500.00	2 gallons	₱ 1,000.00	1	₱ 500.00		₱ -	1	₱ 500.00		₱ -
2	Correction Tape	₱ 17.89	5 pcs	₱ 89.45	5	₱ 89.45		₱ -		₱ -		₱ -
3	Binder Clip, Backfold- metal- 15mm	₱ 20.00	5 box	₱ 100.00	5	₱ 100.00		₱ -		₱ -		₱ -
4	Binder Clip, Backfold- metal- 19mm	₱ 25.00	5 box	₱ 125.00	5	₱ 125.00		₱ -		₱ -		₱ -
5	Marking Pen- Permanent Black	₱ 9.84	4 pcs	₱ 39.36	4	₱ 39.36		₱ -		₱ -		₱ -
6	Marking Pen- Permanent Blue	₱ 9.84	4 pcs	₱ 39.36	4	₱ 39.36		₱ -		₱ -		₱ -
7	Marking Pen- White Board- Black	₱ 20.00	2 pcs	₱ 40.00	2	₱ 40.00		₱ -		₱ -		₱ -
8	Marking Pen- White Board- Blue	₱ 20.00	2pcs	₱ 40.00	2	₱ 40.00		₱ -		₱ -		₱ -
9	Paper- Multi Copy A4	₱ 134.92	8 reams	₱ 1,079.36	8	₱ 1,079.36		₱ -		₱ -		₱ -
10	Paper- Multi Copy Legal	₱ 157.73	8 reams	₱ 1,261.84	8	₱ 1,261.84		₱ -		₱ -		₱ -
11	Pencil	₱ 21.19	1 box	₱ 21.19	1	₱ 21.19		₱ -		₱ -		₱ -
12	Ballpen 0.5 Black	₱ 70.00	2 box	₱ 140.00	2	₱ 140.00		₱ -		₱ -		₱ -
13	Ballpen 0.5 Blue	₱ 70.00	2 box	₱ 140.00	2	₱ 140.00		₱ -		₱ -		₱ -
14	Signpen 0.5 Black	₱ 80.00	2 box	₱ 160.00	2	₱ 160.00		₱ -		₱ -		₱ -
15	Signpen 0.5 Blue	₱ 80.00	2 box	₱ 160.00	2	₱ 160.00		₱ -		₱ -		₱ -
16	Puncher	₱ 200.00	1 unit	₱ 200.00	1	₱ 200.00		₱ -		₱ -		₱ -
17	Folder - Legal	₱ 300.00	1 box	₱ 300.00	1	₱ 300.00		₱ -		₱ -		₱ -
18	Scissor	₱ 40.00	2 pcs	₱ 80.00	2	₱ 80.00		₱ -		₱ -		₱ -
19	Glue	₱ 30.00	1 pc	₱ 30.00	1	₱ 30.00		₱ -		₱ -		₱ -
20	Buff Paper (Manila Paper)	₱ 10.00	20 pcs	₱ 200.00	20	₱ 200.00		₱ -		₱ -		₱ -
21	Tape Transparent, 1"	₱ 13.02	4 rolls	₱ 52.11	4	₱ 52.08		₱ -		₱ -		₱ -
22	Tape Masking, 1"	₱ 30.00	2 rolls	₱ 60.00	2	₱ 60.00		₱ -		₱ -		₱ -

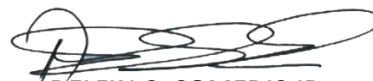
23	Double Sided Foam Tape 1/2"	₱ 32.50	4 rolls	₱ 130.00	4	₱ 130.00		₱ -		₱ -		₱ -
24	Double Sided Foam Tape 1"	₱ 25.00	4 rolls	₱ 100.00	4	₱ 100.00		₱ -				₱ -
25	Epson Ink Black T664	₱ 259.60	5 bot	₱ 1,298.00	5	₱ 1,298.00		₱ -				₱ -
26	Epson Ink Cyan T664	₱ 259.60	2 bot	₱ 519.20	2	₱ 519.20		₱ -				₱ -
27	Epson Ink Magenta T664	₱ 259.60	2 bot	₱ 519.20	2	₱ 519.20		₱ -				₱ -
28	Epson Ink Yellow T664	₱ 259.60	2 bot	₱ 519.20	2	₱ 519.20		₱ -				₱ -
29	Arch File Folder Long	₱ 115.00	6 pcs	₱ 690.00	6	₱ 690.00		₱ -				₱ -
30	Stapler	₱ 55.00	1 pc	₱ 55.00	1	₱ 55.00		₱ -				₱ -
31	Staple Wire	₱ 27.00	2 box	₱ 54.00	2	₱ 54.00		₱ -				₱ -
32	File Holder Organizer Box	₱ 99.00	6 pcs	₱ 594.00	6	₱ 594.00		₱ -				₱ -
33	Battery AAA	₱ 16.50	10 pcs	₱ 165.00	10	₱ 165.00		₱ -				₱ -
34	Battery AA	₱ 18.00	10 pcs	₱ 180.00	10	₱ 180.00		₱ -				₱ -
35	Wall Clock	₱ 125.00	2 pcs	₱ 250.00	2	₱ 250.00		₱ -				₱ -
36	Certificate Holder A4	₱ 42.00	5 pcs	₱ 210.00	5	₱ 210.00		₱ -				₱ -
37	Certificate Holder Legal	₱ 46.00	5 pcs	₱ 230.00	5	₱ 230.00		₱ -				₱ -
38	Special Paper (Board Paper) 200 gsm A4	₱ 3.00	10 sheets	₱ 30.00	10	₱ 30.00		₱ -				₱ -
39	Special Paper (Board Paper) 200 gsm	₱ 4.00	10 sheets	₱ 40.00	10	₱ 40.00		₱ -				₱ -
40	Calculator	₱ 150.00	1 unit	₱ 150.00	1	₱ 150.00		₱ -				₱ -
41	Laptop	₱ 35,000.00	2 units	₱ 70,000.00	2	₱ 70,000.00		₱ -				₱ -
	Hard Drive Capacity: 512GB SSD											
	Graphics Card: Intel Iris Xe Graphics											
	Width: 35.78cm											
	Resolution:1920 x 1080											
	Display Size: 15.6 inches Full HD											
	Operating System: Windows 11 Generation											
	Processor: Intel Core i5 -1155G7											
Memory: 8GB												
		Total		₱ 81,091.27		₱ 80,591.24		₱ -		₱ 500.00		₱ -

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


FLORINA P. DELOS REYES
LDRRMO-Des

Noted by:


DELFIN C. COMEDIS JR.
Head of Procuring Entity

ANNUAL PROCUREMENT PLAN

For Year 2023

BURGOS, LA UNION

Plan Control No. 17

Department/Office : OFFICE OF THE LOCAL YOUTH DEVELOPMENT OFFICER

Item No.	DESCRIPTION	Unit Cost	QTY	Planned Amount=		Total:	Page 1 of 1 Page					
				Regular Contingency			Date Submitted:					
				TOTAL COST	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount					
CAPITAL OUTLAY												
1	OFFICE TABLE (Regular Folding Plastic Table, White,122x61x74 cm)	4,000.00	3	12,000.00	3	12,000.00						
2	OFFICE CHAIR (Monoblock, White)	500.00	15	7,500.00	15	7,500.00						
3	LAPTOP (Windows 11/AMD Ryzen 7 5825U (up to 4.5 GHz max boost clock(2i), 16 MB L3 cache, 8 cores, 16 threads) / 8GB DDR4-3200 SDRAM (1 x 8 GB) / 512 GB PCIe® NVMe M.2 SSD / 15.6" diagonal FHD (1920 x 1080), micro-edge, anti-glare, 250 nits, 45% NTSC / AMD Radeon Graphics with bag)	50,000.00	1	50,000.00	1	50,000.00						
4	PRINTER (Print, Scan, Copy Compact integrated tank design Print speeds up to 15.5ipm for black and 8.5ipm for colour Auto-Duplex printing ADF capability Ethernet & Wi-Fi Direct Seamless setup with Epson Smart Panel Borderless Printing up to A4 size Spill-free ink refilling Warranty of 2 years of 50,000 pages, whichever comes first Powered by Epson Heat-Free Technology)	20,000.00	1	20,000.00	1	20,000.00						
TOTAL				89,500.00		89,500.00						

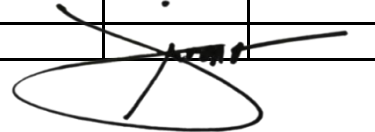
***This is to certify that the above procurement plan is in accordance with the objective of this Office.


BEVERLYN C. LUBID
 LYDO-DESIGNATE

ANNUAL PROCUREMENT PLAN
For Year 2023

BURGOS, LA UNION
Plan Control No. 18
DepartmentOffice : MUNICIPAL TOURISM OFFICE

Item No.	DESCRIPTION	Unit Cost	QTY	Planned Amount=		Total:	Page 1 of 1 Page					
				Regular Contingency			Date Submitted:					
				TOTAL COST	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount					
CAPITAL OUTLAY												
1	LAPTOP: Panel 15.6" FHD (19X1080) IPS 300NITS ANTI-GLARE, PROCESSOR: INTEL CORE i5 (4C/ 8T, 2.5/4.5 GHz, 8MB) SODIMM 8GB SOLDERED DDR4-3200, MAX MEMORY: UP TO 16GB, STORAGE: 512 SSD M. 2 2280 Pcle 3.0x4 NVMe, STORAGE SUPPORT: 1X2.5" HDD + 1X M.2 SSD 2.5" HDD UP TO 1 TB M.2 2242 SSD UP TO 512 GB M.2 2280 SSD UP TO 1THB, OS: WINDOWS 11 HOME , BATTERY: INTEGRATED 38Wh, CAMERA: HD 720P WITH PRIVACY SHUTTER, FINGERPRINT: TOUCH STYLE, INTEGRATED IN POWER BUTTON, OFFICE: OFFICE HOME & STUDENT	50,000.00	1	50,000.00	1	50,000.00						
TOTAL				50,000.00		50,000.00						



RICHARD A. RIMANDO
Mun. Tourism Office-Designate

***This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION
Plan Control No. 21
Department/Office: Bureau of Fire Protection

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 1 of 1 page									
				Regular:	Contingency:	Total:		Date Submitted:							
				Total Cost	DISTRIBUTION										
					1st QTR		2nd QTR		3rd QTR		4th QTR				
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount								
1	ALL IN ONE DESKTOP: 13TH GEN I3 8GB 256GB SSD+ 1 TB HDD INTEL UHD GRAPHICS WITH OFFICE LICENSE FOR HOME AND STUDENT	55,000.00	1	₱ 55,000.00	1	₱ 55,000.00									
2	ALL IN ONE TANK PRINTER: SCAN, COPY AND PRINTUP TO LEGAL SIZE, ECO TANK FRIENDLY, SPILL FREE, BORDERLESS PRINTING	10,000.00	1	₱ 10,000.00	1	₱ 10,000.00									
				₱ 65,000.00	₱ 65,000.00										

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


SFO3 Alexander C. Hulog
 Acting Municipal Fire Marshal


**ANNUAL PROCUREMENT PLAN
For the year 2023**

BURGOS, LA UNION
Plan Control No. 20
Department/Office: BIDS AND AWARDS COMMITTEE

Item No.	DESCRIPTION	Unit Cost	Quantity	Planned Amount:		Page 1 of 1 page						
				Regular:	Contingency:	Total:	Date Submitted:					
				Total Cost	DISTRIBUTION							
					1st QTR		2nd QTR		3rd QTR		4th QTR	
QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount					
1	PRINTER WITH ADF, Maximum Copies from Standalone:999 copies Reduction / Enlargement: 25 - 400%, Auto Fit Function Maximum Copy, Scan, Print Size: A4, Letter, Legal Copy Quality: Text, Text & Image, Text & Image (Best), Photo ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 22ipm / 22ipm ISO 24735, A4 (Black/Colour, 1:1): Up to 22ipm / 22ipm ISO 24735, A4 (Black/Colour, 1:2, 2:2):	20,000.00	1	₱ 20,000.00	1	₱ 20,000.00						
				₱ 20,000.00		₱ 20,000.00						

This is to Certify that the above procurement plan is in accordance with the objective of this office.

Prepared by:


FERDINAND G. RAMOS
 BAC Chairman

ANNUAL PROCUREMENT PLAN

For Year 2023

BURGOS, LA UNION

Plan Control No. 14

Department/Office : OFFICE OF LABOR AND EMPLOYMENT

Item No.	DESCRIPTION	Unit Cost	QTY	Planned Amount=		Total:	Page 1 of 2 Pages						
				Regular Contingency			Date Submitted:						
				TOTAL COST	DISTRIBUTION								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount						
1	Alcohol 500 ml	47.85	4 bottles	191.40	4 bottles	191.40							
2	Ballpoint pen - black	10.00	24 pcs	240.00	24 pcs	240.00							
3	Calculator, compact, electronic 12 digit	353.52	1 unit	353.52	1 unit	353.52							
4	Correction Tape F	11.76	4 pcs	47.04	4 pcs	47.04							
5	Flashdrive 16 GB capacity	169.60	1 pc	169.60	1 pc	169.60							
6	Forder, fancy for legal size documents	292.03	1 bundle	292.03	1 bundle	292.03							
7	Paper, bond, multi - copy A4	182.74	8 reams	1,461.92	8 reams	1,461.92							
8	Paper, bond, multi copy legal	192.81	4 reams	771.25	4 reams	771.25							
9	Paper clip 32 mm	8.99	2 boxes	17.98	2 boxes	17.98							
10	Paper Clip 48 mm	14.05	2 boxes	28.10	2 boxes	28.10							
11	Rubber band 70mm lay flat #18	101.97	1 box	101.97	1 box	101.97							
12	Scissors	50.00	1 pair	50.00	1 pair	50.00							
13	Sign Pen .5 mm black	22.63	10 pcs	226.30	10 pcs	226.30							
14	Staple Number 35	45.00	5 boxes	225.00	5 boxes	225.00							
15	Stapler standard	143.05	2 pcs	286.10	2 pcs	286.10							
16	staple remover	18.53	2 pcs	37.06	2 pcs	37.06							
17	Toilet Tissue, 12 rolls /pack	88.51	10 packs	885.10	10 packs	885.10							
18	Epson Ink Black T 6641	259.70	10 bottles	2,597.00	10 bottles	2,597.00							
19	Epson Ink Black T 6642	259.70	2 bot	519.40	2 bot	519.40							

Item No.	DESCRIPTION	Unit Cost	QTY	Regular Contingency		Total:	Page 2 of 2 Pages					
				Total:			Date Submitted:					
				TOTAL COST	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount					
	Forwarded Balance:			8,500.77		8,500.77						
20	Epson Ink magenta T6643	259.70	2 bot	519.40		519.40						
21	Epson Ink Yellow T6644	259.70	2 bot	519.40		519.40						
	Total Cost			9,539.57		9,539.57						

CAPITAL OUTLAY

Office Laptop:												
	Processor - Core 7	85,000.00	1	85,000.00	1	85,000.00						
	Memory - 16GB LPDDRS											
	Storage - 512 GB Gen4 SSD											
	Display - 15.6 inch											
	Operating System - English windows 11											

***This is to certify that the above procurement plan is in accordance with the objective of this Office.



MYRNA C. ZARATE
 PESO Manager

ANNUAL PROCUREMENT PLAN

For Year 2023

BURGOS, LA UNION

Plan Control No. 15

Department/Office : OFFICE OF THE MAYOR (HRM SECTION)

Item No.	DESCRIPTION	Unit Cost	QTY	Planned Amount=		Total:	Regular Contingency		Page 1 of 2 Pages							
				TOTAL COST				DISTRIBUTION								
				1st Quarter			2nd Quarter		3rd Quarter		4th Quarter		Date Submitted:			
				Qty	Amount		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
1	Clip Backfold metal 32 mm	26.05	4 boxes	104.20	4 boxes	104.20										
2	Compact Disk	200.00	1 box	200.00	1 box	200.00										
3	DTR (Form 48) 50 pcs/ pack	25.00	200 packs	5,000.00	200 packs	5,000.00										
4	Fastener	85.28	3 boxes	255.84	3 boxes	255.84										
5	Flashdrive 16 GB capacity	169.60	1 pc	169.60	1 pc	169.60										
6	insecticide	150.00	2 cans	300.00	2 cans	300.00										
7	Marker broad permanent black	7.61	4 pcs	30.44	4 pcs	30.44										
8	Notepad, stick on 3 x 3"	56.12	2 pads	112.24	2 pads	112.24										
9	Paper, bond, multi-copy A4	182.74	4 reams	730.96	4 reams	730.96										
10	Paper, bond, multi-copy legal	192.80	4 reams	771.25	4 reams	771.25										
11	Paper, specialty paper A4	35.00	5 packs	175.00	5 packs	175.00										
12	Paper, specialty paper long	40.00	5 packs	200.00	5 packs	200.00										
13	Certificate Holder long	30.00	10 pcs	300.00	10 pcs	300.00										
14	Record Book, Official 500 pages	106.00	10 pcs	1,060.00	10 pcs	1,060.00										
15	Sign Pen .5 mm black	22.63	10 pcs	226.30	10 pcs	226.30										
16	Tape Double sided 1"	30.00	2 rolls	60.00	2 rolls	60.00										
17	Tape, masking 1"	63.07	2 rolls	126.14	2 rolls	126.14										
18	Tape, electrical	19.82	1 roll	19.82	1 roll	19.82										
19	Tape transparent, 1"	17.37	2 rolls	34.74	2 rolls	34.74										
20	Epson Ink Blank T6641	259.70	6 bottles	1,558.20	6 bottles	1,558.20										

Item No.	DESCRIPTION	Unit Cost	QTY	TOTAL COST	DISTRIBUTION													
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter							
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount						
					Regular Contingency		Total:		Date Submitted:									
	Forwarded Balance:			11,434.73		11,434.73												Page 2 of 2 Pages
21	Epson Ink Cyan T6642	259.70	1	259.70		259.70												
22	Epson Ink Magenta T6643	259.70	1	259.70		259.70												
23	Epson Ink Yellow T6644	259.70	1	259.70		259.70												
24	Postage Expense for SALN	500.00	1	500.00		500.00												
	Total Cost			12,713.83		12,713.83												

***This is to certify that the above procurement plan is in accordance with the objective of this Office.



MYRNA C. ZARATE
 HRMO-DESIGNATE

Republic of the Philippines
Province of La Union
B U R G O S

ANNUAL PROCUREMENT PLAN
For the Year 2023

Plan Control No. 10					Planned Amount: Php. 104,000.00					Page __ of ____				
Department/Office: Municipal Planning and Development Office					Regular:		Contingency: 0		Total: P 104,000.00		Date Submitted: 01/31/2023			
Item No.	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
Procurement of Office Supplies														
1	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	30.00	4	pc	120.00	4	120.00							
2	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	30.00	4	pc	120.00	4	120.00							
3	BALLPEN - Black	10.00	5	pc	50.00	5	50.00							
4	BALLPEN - BIUE	10.00	5	pc	50.00	5	50.00							
5	CALCULATOR, Big 12 digit, Solar power	1,000.00	1	unit	1,000.00	1	1,000.00							
6	Glue Gun	400.00	1	unit	400.00	1	400.00							
7	Glue stick	10.00	20	unit	200.00	20	200.00							
8	CLEARBOOK, 20 transparent pockets for legal size	75.00	30	book	2,250.00	15	1,125.00	15	1,125.00					
9	CUTTER, knife for general purposes	40.00	1	pc	40.00	1	40.00							
10	GLUE, all purpose 200grams	100.00	1	jar	100.00	1	100.00							
11	MARKING PEN, permanent, bullet type, black	30.00	4	pc	120.00	4	120.00							
12	MARKING PEN, whiteboard , bullet type, blue	30.00	4	pc	120.00	4	120.00							
13	PAPER CLIPS, plastic coat, 48mm	30.00	1	box	30.00	1	30.00							
14	FASTENER, non rust metal 25mm, 50set/box	120.00	1	box	120.00	1	120.00							
15	PAPER, multipurpose, A4	250.00	20	ream	5,000.00	10	2,500.00	5	1,250.00	5	1,250.00			
16	PAPER, multipurpose, legal	250.00	20	ream	5,000.00	10	2,500.00	5	1,250.00	5	1,250.00			
17	FOLDER, morocco, legal, blue	30.00	30	pc	900.00	15	450.00	15	450.00					
18	LASERJET PRINT CARTRIDGE Q2612A	3,500.00	4	box	14,000.00	2	7,000.00	2	7,000.00					
19	INK,#008 EPSON L6460, 4 colors/set	1,200.00	5	set	6,000.00	3	3,600.00			2	2,400.00			
20	TAPE, transparent, 1 inches	35.00	3	pc	105.00	3	105.00							
21	FOLDER, tagboard, legal size, 100pcs/pack (Brown)	500.00	1	pack	500.00	1	500.00							
22	OPTICAL MOUSE, Wired	355.00	2	pc	710.00	2	710.00							

23	BATTERY, dry cell AA , pack of 2	35.00	5	pack	175.00	2	70.00	3	105.00		-		
24	BLADE, for general purpose cutter	50.00	1	pc	50.00	1	50.00						
25	ERASER, felt for whiteboard	40.00	1	pc	40.00	1	40.00						
26	STAPLE WIRE, standard, #35, 5000s/box	50.00	1	box	50.00	1	50.00						
27	TRASHBAG, small (red,blue,black,green,yellow)	150.00	5	roll	750.00	2	300.00	3	450.00		-		
sub total					38,000.00		21,470.00		11,630.00		4,900.00		-

Semi-Exp-Furniture and Fixture

1	Sofa set with center table	24,000.00	1		24,000.00								
2	Office Table, wood	14,000.00	3		42,000.00								
sub total					66,000.00								
OVERALL TOTAL:					104,000.00		21,470.00		11,630.00		4,900.00		-

This is to certify that the above procurement plan is in accordance with the objectives of this Office.

Prepared by:


LINA S. CRISPIN

Head of Office

Republic of the Philippines
Province of La Union
B U R G O S

ANNUAL PROCUREMENT PLAN
For the Year 2023

Plan Control No. 12					Planned Amount: 30,000				Page 1 of 1				
Department/Office: MENRO					Regular:	Contingency:	Total:		Date Submitted: 01/30/23				
Item No	PARTICULARS	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
	Procurement of Office Supplies												
1	CALCULATOR , Big 12 digit, Solar power	800	1	PC	800	1	800						-
2	Correction tape , Disposable	30.00	5	PC	150	5	150.00						-
3	Envelope , documentary for legal size doc.	1,000.00	1	BOX	1,000	1	1,000.00						-
4	Flash drive 64gb	600.00	2	PC	1,200	2	1,200.00						-
5	Marking pen , permanent, bullet type black	25.00	5	PC	125	5	125.00						-
6	Marking pen , white board, bullet type black	25.00	5	PC	125	5	125.00						-
7	Note pad ,stick on (3"x3")	60.00	4	PC	240	2	120.00			2	120.00		-
8	Paper multicopy ,A4, 80gsm	250.00	5	REAM	1,250	3	750.00			2	500.00		-
9	Paper multicopy ,legal,80 gsm	250.00	5	REAM	1,250	3	750.00			2	500.00		-
10	Pencil with eraser	30.00	1	DOZ	30	1	30.00						-
11	Record book , 300 pages	80.00	4	PC	320	2	160.00			2	160.00		-
12	Scissor	120.00	3	PC	360	1	120.00			2	240.00		-
13	Signpen , black (pilot juice 1.0)	50.00	6	PC	300	3	150.00			3	150.00		-
14	Staple wire , standard,#35, 5000s/box	100.00	4	BOX	400	2	200.00			2	200.00		-
15	Stapler , Heavy duty	300.00	2	PC	600	1	300.00			1	300.00		-
16	Tape Transparent ,24mm/1inch	30.00	5	PC	150	5	150.00						-
17	Folder legal	300.00	2	PACK	600	1	300.00			1	300.00		-
18	Trash bin -Swing style	100.00	10	BOTTLES	1,000	10	1,000.00						-
19	Trashbag xxl, black	300.00	6	PACK	1,800	3	900.00			3	900.00		-

20	Trashbag xxl, green	300.00	6	PACK	1,800	3	900.00			3	900.00		-
21	Trashbag xxl, yellow	300.00	6	PACK	1,800	3	900.00			3	900.00		-
22	Trashbag xxl, red	300.00	6	PACK	1,800	3	900.00			3	900.00		-
23	Metal rake-14 teeth with handle (123cm)	300.00	2	PC	600	2	600.00						-
24	Antibacterial hand soap 1 gallon	290.00	1	GALLON	290	1	290.00						-
25	Tolsen Industrial bypass Pruning shear (200m8")	400.00	2	PC	800	2	800.00						-
26	Heavy Duty manual hollow block molder 4	4,000.00	1	PC	4,000	1	4,000.00						-
28	Heavy duty shovels metal pointed	500.00	2	PC	1,000	2	1,000.00						-
29	Steel shovel scoop	500.00	2	PC	1,000	2	1,000.00						-
30	Jungle Bolo	855.00	2	PC	1,710	2	1,710						-
31	Digital hanging scale 300kg	3,000.00	1	PC	3,000	1	3,000.00						-
32	Alcohol, ethyl, 500ml	50.00	10	BOTTLES	500	5	250.00			5	250.00		-
	TOTAL				30,000								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:


 LINA S. CRISPIN
 MENRO-Des

ANNUAL PROCUREMENT PLAN (SUPPLIES)
For the Year 2023

BURGOS, LA UNION

Plan Control No. 16

Department: **ENGINEERING OFFICE**

Item No.	Description	Unit Cost	QTY	Planned Amount:		29,180.68		Page 1 of 2 pages					
				Regular		Contingency:		Total:	29,180.68	Date Submitted:	15 08 2022		
				UNIT	TOTAL COST	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount						
1	Air freshener, aerosol, 280ml/150g min.	83.21	4	can	332.84	4	332.84						
2	Alcohol, ethyl, scented, 500ml	47.85	8	bottle	382.80	8	382.80						
3	Battery, drycell,AA, 1.5V, alkaline	20.88	6	pack	125.28	6	125.28						
4	Battery, drycell,AAA, 1.5V, alkaline	18.69	6	pack	112.14	6	112.14						
5	File Organizer, expanding,plastic, 12 pockets	86.84	10	pc	868.40	10	868.40						
6	Fire Extinguisher, dry, chemical, 4.5kg	1,166.00	1	unit	1,166.00	1	1,166.00						
7	Flash Drive, 16GB capacity	169.60	4	pc	678.40	4	678.40						
8	Folder, with tab, legal	339.67	2	bundle	679.34	2	679.34						
9	Ink, brother, BT5000C Cyan	500.00	1	pc	500.00	1	500.00						
10	Ink, brother, BT5000M Magenta	550.00	1	pc	550.00	1	550.00						
11	Ink, brother, BT5000Y Yellow	550.00	1	pc	550.00	1	550.00						
12	Ink, brother, BT D60 BK Black	550.00	3	pc	1,650.00	3	1,650.00						
13	Ink, Epson, 664 Cyan	350.00	1	pc	350.00	1	350.00						
14	Ink, Epson, 664 Magenta	350.00	1	pc	350.00	1	350.00						
15	Ink, Epson, 664 Yellow	350.00	1	pc	350.00	1	350.00						
16	Ink, Epson, 664 Black	350.00	3	pc	1,050.00	3	1,050.00						
17	Ink, Epson, 001 Cyan	350.00	1	pc	350.00	1	350.00						
18	Ink, Epson, 001 Magenta	350.00	1	pc	350.00	1	350.00						

19	Ink, Epson, 001 Cyan	350.00	1	pc	350.00	1	350.00							
20	Ink, Epson, 001 Black	350.00	3	pc	1,050.00	3	1,050.00							
21	Paper clip, vinyl.plastic coat, length:32mm	9.99	2	box	19.98	2	19.98							
22	Paper clip, vinyl.plastic coat, length:48mm	14.05	2	box	28.10	2	28.10							
23	Paper, Multi copy, A4, 210mmx297mm	182.74	40	ream	7,309.60	40	7,309.60							
24	Paper, Multi copy, legal, 216mmx330mm	161.97	50	ream	8,098.50	50	8,098.50							
25	Record Book, 300pages, 214mmx278mm	63.60	4	book	254.40	4	254.40							
26	Sign Pen, Black, liquid gel, 0.5mm needle tip	22.63	4	pc	90.52	4	90.52							
27	Sign Pen, Blue, liquid gel, 0.5mm needle tip	22.63	2	pc	45.26	2	45.26							
28	Sign Pen, Red, liquid gel, 0.5mm needle tip	22.63	2	pc	45.26	2	45.26							
29	Tape, transparent, width: 24mm	11.40	2	roll	22.80	2	22.80							
30	Toilet Tissue paper, 2ply (100% recycled)	87.45	2	pack	174.90	2	174.90							
31	Waste Basket, non-rigid plastic	24.04	4	pc	96.16	4	96.16							
32	Arch File Folder, 3"	120.00	10	pc	1,200.00	10	1,200.00							
TOTAL:					29,180.68		29,180.68							-

*** This is to certify that the above procurement plan is in accordance with the objective of this Office.


FERDINAND G. RAMOS
Municipal Engineer

ANNUAL PROCUREMENT PLAN (EQUIPMENT)
For the Year 2023

BURGOS, LA UNION

Plan Control No.16

Department: **ENGINEERING OFFICE**

Item No.	Description	Unit Cost	QTY	Planned Amount:		130,000.00				Page 1 of 2 pages				
				Regular		Contingency:		Total:	130,000.00		Date Submitted:		8/15/2022	
				UNIT	TOTAL COST	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount							
1	2 UNITS OFFICE TABLE - Made with Hard wood (molave), with CPU compartment and Printer rack.	15,000.00	2	units	30,000.00	2	30,000.00							
2	LAPTOP COMPUTER; Ryzen 7 5800x , RAM 16GB, B550M Motherboard, Dual Fan CPU Cooler, 480GB SSD, 8xRGB Fans, Videocard-RTX3060 and complete accessories and Printer with scanner	100,000.00	1	set	100,000.00	1	100,000.00							
TOTAL:					130,000.00	130,000.00								

*** This is to certify that the above procurement plan is in accordance with the objective of this Office.


FERDINAND G. RAMOS
 Municipal Engineer

ANNUAL PROCUREMENT PLAN

For the Year 2023

BURGOS, LA UNION

Plan Control No. 19

Department: **WATERWORKS OFFICE**

Item No.	Description	Unit Cost	QTY	Planned Amount:		70,000.00				Page 1 of 1 page			
				Regular		Contingency:		Total:	70,000.00		Date Submitted:		
				UNIT	TOTAL COST	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount						
1	processor:intell i5-10500h comet lake i5,laptop	51,500.00	1	unit	51,500.00	1	51,500.00						
	operating system: windows 11 64 bit												
	memory: 16 gb ddr4												
	storage:512 gb nvme ssd												
	display:15.6 fhd ips												
	graphics:gtx 1650 4gb gdr6												
2	printer type:print,scan,copy,fax with adf	18,500.00	1	unit	18,500.00	1	18,500.00						
	min. ink droplet vol.:3.3pl												
	nozzle confi.:400 nozzle bk,128 noz color(cy,m,y)												
	copy resolution:600 x 1200 dpi												
	scanner type ; flatbed colour												
	sensor type : cis												
	optical resolution:1200 x 2400 dpi												
	usb 2.0												
	lcd screen :2.4" lcd												
TOTAL:					70,000.00	70,000.00							

*** This is to certify that the above procurement plan is in accordance with the objective of this Office.


BENNY B. HULIGANGA
 Waterwork Supervisor