

Issuance of Certificate of Pre-Marriage Orientation and Counseling

Responsible Parenthood and Reproductive Health Act (RA 10354) requires all contracting parties or would-be-couples applying for a marriage license to attend and participate in a Pre-Marriage Orientation and Counseling session before they are issued such license. PMOC is a crucial step prior to getting married. The decision to get married must be well thought out, and must be made by a couple only after careful consideration, thorough understanding, and ample preparation. This session would help couples to have an understanding of the nature of marriage & family life and to develop a rational attitude towards married life situations.

Office or Division:	Rural Health Unit – Municipal Population Division			
Classification:	Simple			
Type of Transaction:	G2C-Government to Client			
Who may avail:	Couples applying for marriage license			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
1. Referral Slip for counseling			1. Municipal Civil Registry Office	
CLIENT STEPS	AGENCY ACTIONS	FEEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Register on logbook and submit referral slip for PMOC	1. Receives referral slip and request couple to fill-up PMOC application form and the Marriage Expectation Inventory Form (MEIF)	none	30 min	PMOC Team Member/Municipal Population Officer MSWDO/RHU
2.	2. Confirm the attendance of the couple to PMOC session scheduled on Fridays 2.1Applicant couples at least one member of which is 18-25 years old, and couples who have issues that require counselling based on their MEIF responses,			PMOC Team Member/Municipal Population Officer MSWDO/RHU

	must also attend the Pre-Marriage Counseling to be conducted by an accredited marriage Counselor			
3. Return on the scheduled PMOC session	3. Conduct Pre-Marriage Orientation and Counseling	none	4 hours	PMOC Team
4. Receive Certificate of Compliance	4. Sign and issue certificate of compliance		5 min	Municipal Population Officer/PMOC Team RHU
5. Submit the Certificate of Compliance to the Municipal Registry Office to obtain Marriage License	5. Receives Certificate of Compliance and issue Marriage License	none	5 min	Municipal Civil Registrar Municipal Civil Registry Office