



Republic of the Philippines
Province of La Union
MUNICIPALITY OF BURGOS



Bids and Awards Committee

NOTICE OF AWARD

July 7, 2021

ESMERALDA E. DEE
ESM LEARNING ENTERPRISES
G14 Porta Vaga Mall, Session Road, Baguio City

MADAM:

We are glad to notify you that the **PROCUREMENT AND DELIVERY OF IT EQUIPMENT AND XEROX MACHINE TO BE USED BY THE DIFFERENT SCHOOLS OF BURGOS, LA UNION** under Solicitation Number 2021-LSB-LSBFUND-06-11 Reference Number 7766399 is hereby awarded to your company as the bidder with Single Calculated and Responsive Bid (SCRB) at a Contract Price equivalent to **ONE HUNDRED SIXTY SIX THOUSAND EIGHT HUNDRED PESOS (PHP 166,800.00)**.

You are therefore required, within ten (10) days from receipt of this Notice of Award, to formally enter into a Contract with us, and to submit the Performance Security in the form and the amount stipulated in the Instruction to Bidders. Failure to enter into the said Contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,


ROBERT B. MADARANG JR.
Municipal Mayor

CONFORME:


ESMERALDA E. DEE
ESM LEARNING ENTERPRISES

Date: July 7, 2021



Office Of The Municipal Mayor

CONTRACT AGREEMENT

THIS AGREEMENT made this 8th day of July, 2021 between *Municipal Government of Burgos, La Union*, of the Philippines (hereinafter called "the Entity") of the one part and *ESM Learning Enterprises of Baguio City, Philippines* (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PROCUREMENT AND DELIVERY OF IT EQUIPMENTS AND XEROX COPY MACHINE TO BE USED BY THE DIFFERENT SCHOOLS OF BURGOS, LA UNION** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **ONE HUNDRED SIXTY-SIX THOUSAND EIGHT HUNDRED PESOS ONLY (PHP 166,800.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.



Office Of The Municipal Mayor

Office of Quality in Cultural Institutions

3. In consideration for the sum of *One Hundred Sixty-Six Thousand Eight Hundred Pesos Only (Php 166,800.00)* or such other sums as may be ascertained, *ESM Learning Enterprises* agrees to *deliver IT equipments and xerox copy machine* in accordance with its Bid.
4. The *Municipal Government of Burgos, La Union* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ROBERT B. MADARANG, JR.
Municipal Mayor


ESMERALDA E. DEE
Manager/Owner
2224 01-03-4049-B

for:

for:

Municipal Government of Burgos, La Union

ESM Learning Enterprises

_____)
_____) **Baguio City**) SS
_____))
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X


ACKNOWLEDGMENT

Before me, Notary Public, personally appeared *Robert B. Madarang Jr.* in his official capacity as *Municipal Mayor of Burgos, La Union*, and *Esmeralda E. Dee* representing *ESM Learning Enterprises* known to me to be the same persons who executed the foregoing *Contract and Agreement* and they acknowledged to me that the same is either true act and deed in behalf of the *Parties* they represent.

This agreement consist of two (2) pages, including this page on which the ACKNOWLEDGMENT is written duly signed by the contracting parties and their witnesses at the upper portion of this page of this document .

IN WITNESS WHEREOF, I have hereunto affixed my signature this JUL 08 2021 day _____, 2021 at Baguio City, Philippines.

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Page No. 27
Book No. 182
Series of 2021

NOTARY PUBLIC

ROGER C. CARREROS
Notary Public until Dec. 31, 2022
N.A. No. 25-NC-01-R
PTN No. A02918-C.Y.2021-Baguio City
Reg-99 No. 01688-C.Y.2021-Baguio City
Tel: 936-088-983; Rol No. 29764
MCLE Compliance VI-0000154
valid-upr.14.2022



Republic of the Philippines
Province of La Union
MUNICIPALITY OF BURGOS

Office Of The Municipal Mayor



More Quality of Cultural Soft Services

NOTICE TO PROCEED

July 12, 2021

ESMERALDA E. DEE
ESM LEARNING ENTERPRISES
Baguio City

MADAM:

The attached Contract Agreement having been approved, **NOTICE** is hereby given to **ESM LEARNING ENTERPRISES** that work may commence on the **PROCUREMENT AND DELIVERY OF IT EQUIPMENTS AND XEROX COPY MACHINE TO BE USED BY THE DIFFERENT SCHOOLS OF BURGOS, LA UNION** under **Solicitation Number 2021-LSB-LSBFUND-06-11** and **Reference Number 7766399** effective on **July 12, 2021**.

Upon receipt of this **NOTICE**, you are responsible for performing the services under the terms and conditions of the Agreement in accordance with the Implementation Schedule.


Please acknowledge receipt and acceptance of this notice by signing both copies in space provided below. Keep one copy and return the other to the Municipality of Burgos, La Union.

Issued pursuant to Sec. 37.5 of Rule X1 of the IRR-A of RA 9184 otherwise known as the Government Procurement Reform Act of 2003.

Before the start of the work, the **WORK** schedule of the project should be submitted to this Office for approval.

No. of Days to Complete the Project: **15 days**

Very truly yours,


ROBERT B. MADARANG, JR.
Municipal Mayor

I acknowledge receipt of this Notice on July 12, 2021

Name of Representative of the Bidder: ESMERALDA E. DEE

Authorized Signature: 