



Republic of the Philippines
Province of La Union
MUNICIPALITY OF BURGOS



Office Of The Municipal Mayor

NOTICE TO PROCEED

May 26, 2021

ESMERALDA E. DEE
ESM LEARNING ENTERPRISES
Baguio City

MADAM:

The attached Contract Agreement having been approved, NOTICE is hereby given to ESM Learning Enterprises that work may commence on the **PURCHASE AND DELIVERY OF OFFICE EQUIPMENT AND FIXTURE/FURNITURE** with Solicitation Number **2021-FF-BGLU-04-29** and Reference Number **7658078** effective on **May 26, 2021**.

Upon receipt of this NOTICE, you are responsible for performing the services under the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in space provided below. Keep one copy and return the other to the Municipality of Burgos, La Union.

Issued pursuant to Sec. 37.5 of Rule X1 of the IRR-A of RA 9184 otherwise known as the Government Procurement Reform Act of 2003.

Before the start of the work, the WORK schedule of the project should be submitted to this Office for approval.

No. of Days to Complete the Project: 15 days

Truly yours,


ROBERT B. MADARANG JR.
Municipal Mayor

I acknowledge receipt of this Notice on 05/26/2021

Name of Representative of the Bidder: ESMERALDA E. DEE

Authorized Signature: 



Office Of The Municipal Mayor

CONTRACT AGREEMENT

THIS AGREEMENT made this 24th day of May, 2021 between *Municipal Government of Burgos, La Union*, of the Philippines (hereinafter called "the Entity") of the one part and *ESM Learning Enterprises of Baguio City, Philippines* (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PURCHASE AND DELIVERY OF OFFICE EQUIPMENT AND FIXTURES/FURNITURE** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **ONE HUNDRED FIVE THOUSAND AND THREE HUNDRED FORTY TWO PESOS ONLY (PHP 105,342.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;

- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.



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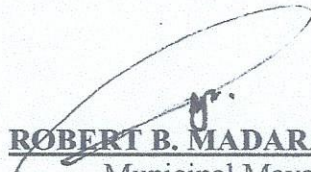


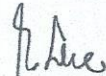
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Office Of The Municipal Mayor

3. In consideration for the sum of *Three Hundred Thirty Seven Thousand Five Hundred Forty Pesos Only (Php 105,342.00)* or such other sums as may be ascertained, **ONE HUNDRED FIVE THOUSAND AND THREE HUNDRED FORTY TWO PESOS ONLY (PHP 105.342.00)** agrees to *deliver office supplies for different offices* in accordance with its Bid.
4. The *ESM Learning Enterprises* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ROBERT B. MADARANG, JR.
 Municipal Mayor


ESMERALDA E. DEE
 Manager/Owner
 SSS # 05-0344569-8

for:

for:

Municipal Government of Burgos, La Union

ESM Learning Enterprises

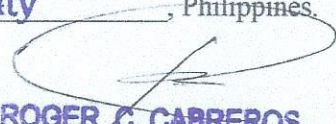
_____))
Baguio City)) SS
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ACKNOWLEDGMENT

Before me, Notary Public, personally appeared *Robert B. Madarang Jr.* in his official capacity as *Municipal Mayor of Burgos, La Union*, and *Esmeralda E. Dee* representing *ESM Learning Enterprises* known to me to be the same persons who executed the foregoing *Contract and Agreement* and they acknowledged to me that the same is either true act and deed in behalf of the *Parties* they represent.

This agreement consist of two (2) pages, including this page on which the ACKNOWLEDGMENT is written duly signed by the contracting parties and their witnesses at the upper portion of this page of this document .

IN WITNESS WHEREOF, I have hereunto affixed my signature this 24 day MAY, 2021 at Baguio City, Philippines.


ROGER C. CABREROS
 NOTARY PUBLIC
 Notary Public until Dec. 31, 2022
 N.A. No. 26-NC-21-R
 PTR No. 4829618-C.Y.2021-Baguio City
 IBP-PR No. 00688-C.Y.2021-Baguio City
 TIN: 926-066-963; Roll No. 29764
 MCLE Compliance VI-0000154
 valid-apr.14, 2022

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Republic of the Philippines
Province of La Union
MUNICIPALITY OF BURGOS



Office Of The Municipal Mayor

NOTICE OF AWARD

May 14, 2021

ESMERALDA E. DEE
ESM LEARNING ENTERPRISES
Baguio City

SIR/MADAM:

We are glad to notify you that the **PURCHASE AND DELIVERY OF OFFICE EQUIPMENTS AND FIXTURE/FURNITURE** with Solicitation Number **2021-BGLU-OFFICESUPPLIES-06-13** and Reference Number **7658078** is hereby awarded to your company as the bidder with Single Calculated Responsive Quote (SCRQ) at a Contract Price equivalent to **ONE HUNDRED FIVE THOUSAND THREE HUNDRED FORTY TWO PESOS ONLY (₱105,342.00)**.

You are therefore required, within ten (10) days from receipt of this Notice of Award, to formally enter into a Contract with us, and to submit the Performance Security in the form and the amount stipulated in the Instruction to Bidders. Failure to enter into the said Contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Truly yours,


ROBERT B. MADARANG JR.
Municipal Mayor

CONFORME:



ESM LEARNING ENTERPRISES

Date: 05/14/2021