



Republic of the Philippines  
Province of La Union  
MUNICIPALITY OF BURGOS



## Bids and Awards Committee

### NOTICE OF AWARD

August 3, 2021

**ESMERALDA E. DEE**  
ESM LEARNING ENTERPRISES  
G14 Porta Vaga Mall, Session Road, Baguio City

**MADAM:**

We are glad to notify you that the **PURCHASE OF IT EQUIPMENTS TO VARIOUS OFFICES** under Solicitation Number **2021-BGLU-GF-01-36** Reference Number **7795806** is hereby awarded to your company as the bidder with Lower Calculated and Responsive Bid (LCRB) at a Contract Price equivalent to **FOUR HUNDRED FORTY TWO THOUSAND EIGHT HUNDRED PESOS ONLY (PHP 442,800.00)**.

You are therefore required, within ten (10) days from receipt of this Notice of Award, to formally enter into a Contract with us, and to submit the Performance Security in the form and the amount stipulated in the Instruction to Bidders. Failure to enter into the said Contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

  
**ISIDRO C. DELOS REYES**  
Acting Municipal Mayor

CONFORME:

  
Esmeralda E. Dee  
**ESM LEARNING ENTERPRISES**

Date : 03 August 2021



## Office Of The Municipal Mayor

### CONTRACT AGREEMENT

THIS AGREEMENT made this 5<sup>th</sup> day of August, 2021 between *Municipal Government of Burgos, La Union*, of the Philippines (hereinafter called "the Entity") of the one part and *ESM Learning Enterprises of Baguio City, Philippines* (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PURCHASE OF IT EQUIPMENTS TO VARIOUS OFFICES** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **FOUR HUNDRED FORTY TWO THOUSAND EIGHT HUNDRED PESOS ONLY (PHP 442,800.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of *Four Hundred Forty Two Thousand Eight*



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Hundred Pesos Only (Php 442,800.00) or such other sums as may be ascertained, *ESM Learning Enterprises* agrees to deliver IT equipments to various offices in accordance with its Bid.

- The *Municipal Government of Burgos, La Union* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ISIDRO C. DELOS REYES**  
Acting Municipal Mayor

  
**ESMERALDA E. DEE**  
Manager/Owner

for:

for:

*Municipal Government of Burgos, La Union*

*ESM Learning Enterprises*

\_\_\_\_\_) )  
Baguio City ) SS  
\_\_\_\_\_) )  
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X

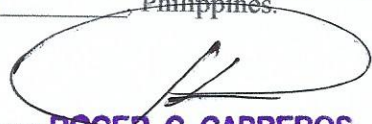
ACKNOWLEDGMENT

Before me, Notary Public, personally appeared *Isidro C. Delos Reyes* in his official capacity as *Acting Municipal Mayor of Burgos, La Union*, and *Esmeralda E. Dee* representing *ESM Learning Enterprises* known to me to be the same persons who executed the foregoing *Contract and Agreement* and they acknowledged to me that the same is either true act and deed in behalf of the *Parties* they represent.

This agreement consist of two (2) pages, including this page on which the ACKNOWLEDGMENT is written duly signed by the contracting parties and their witnesses at the upper portion of this page of this document .

IN WITNESS WHEREOF, I have hereunto affixed my signature this AUG 07 2021 day \_\_\_\_\_, 2021 at Baguio City Philippines.

NOTARY PUBLIC

  
**ROGER C. CABREROS**  
Notary Public until Dec. 31, 2022  
N.A. No. 26-NC-21-R  
PTR No. 4829618-C.Y.2021-Baguio City  
IBP-PR No. 00868-C.Y.2021-Baguio City  
TIN: 928-086-963; Roll No. 29764  
MGLE Compliance VI-0000154  
valid-apr.14, 2022

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Book No. 182  
Series of 2021



## Office Of The Municipal Mayor

### NOTICE TO PROCEED

August 9, 2021

**ESMERALDA E. DEE**  
ESM LEARNING ENTERPRISES  
Baguio City

**MADAM:**

The attached Contract Agreement having been approved, **NOTICE** is hereby given to **ESM LEARNING ENTERPRISES** that work may commence on the **PURCHASE OF IT EQUIPMENTS TO VARIOUS OFFICES** under **Solicitation Number 2021-BGLU-GF-01-36** and **Reference Number 7795806** effective on **August 9, 2021**.

Upon receipt of this **NOTICE**, you are responsible for performing the services under the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in space provided below. Keep one copy and return the other to the Municipality of Burgos, La Union.

Issued pursuant to Sec. 37.5 of Rule X1 of the IRR-A of RA 9184 otherwise known as the Government Procurement Reform Act of 2003.

Before the start of the work, the **WORK** schedule of the project should be submitted to this Office for approval.

No. of Days to Complete the Project: **14 days**

Very truly yours,

  
**ISIDRO C. DELOS REYES**  
Acting Municipal Mayor

I acknowledge receipt of this Notice on August 09, 2021

Name of Representative of the Bidder: Esmeralda E. Dee

Authorized Signature: 