

Provision of Seedlings

Seedlings can be availed of for free from the Agriculture Office by any Burgos residents or non-residents who have land properties located in the Municipality to help in maintaining the ecosystem and to increase food production.

Office or Division:	Office of Agriculture			
Classification:	Simple			
Type of Transaction:	G2C-Government to Client			
Who may avail:	All Residents or non-residents who have land properties located in the Municipality of Burgos, La Union			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
None		None		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach any of the staff and state purpose of visit	1. Assist client and ask purpose of visit	None	3 minutes	<i>Agricultural Technologist/MAO Agriculture's Office</i>
2. Register on Logbook and receive seedlings	2. Check availability and give seedlings to client 2.1 Request client to register on Logbook	None	5 minutes	<i>Agricultural Technologist/MAO Agriculture's Office</i>

