

Payment of Stall Rentals

Stall Rental Fees are paid on the following schedule. Failure of payment on schedule would incur a surcharge of 25% of the total rent due.

Farmer's Trading- 5th day of the month

Livelihood Center/Old Public Market/Market Loop Bldg. - 7th day of the month

Office or Division:	Treasury Office			
Classification:	Simple			
Type of Transaction:	G2B-Government to Business Entity			
Who may avail:	Stall Holders			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
None		None		
<p>Farmer's Trading - P650.00/month (increase of 10% every 3 years) Livelihood Center - P 1,262.94/month (increase of P 50.00 every 3 years) Old Public Market- P 750.00/month (increase of P 50.00 every year) Market Loop Commercial Building - P 75.00 per square meter/month (increase of P 50.00 every 5 years)</p> <p>Note: Garbage fee P 25.00 (food) and P 20.00 (non-food)</p>				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach any staff of the Treasurer's Office	1. Check Logbook of stall holders and	None	5 minutes	<i>Rev. Collection Clerk</i>

and state purpose of visit	compute rental fees due.			<i>Il/Mun. Treasurer Treasury Office</i>
2. Pay the required fee and receive official receipt	2. Receive payment & issue official receipt	Refer to List of Fees above	5 minutes	<i>Rev. Collection Clerk Il/Mun. Treasurer Treasury Office</i>
	TOTAL		10 minutes	